



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)

Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criterion: VI

Metric – 6.1.1



Criterion-VI Governance, Leadership & Management

6.1.1 The Institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, Sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long-term Institutional Perspective plan

College Development Committee Minutes

2018-19 to 2022-23

STAFF MEETING

DATE

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Venue: Conference Hall,
Nov Gnanam Block.

Time: 11:00 AM

Date: 14-06-2022.

The meeting was started with Bible reading and prayer offered by Principal and Correspondent Dr. Sr. Fathima Rani. P followed by Intercessory prayers to God Almighty for Management, Staff, Students and Stake holders.

AGENDA

1. Appreciation
 - i. Examination Committee work.
 - ii. Magazine Committee
 - iii. List of Sponsors.
2. Re-Opening of College.
3. Admission process
4. Vision & Mission of college & Departments
5. Availability of Casual Leaves
6. List of Class Incharges
7. List of Committees
8. NAAC process

This is the first meeting during the Academic year 2022-2023.

The Principal and Correspondent Dr. Sr. Fathima Rani. P appreciated Mr. Ch. Rama Rao, HOD of Physics Dept, Convenor of Examination Committee & Committee members, Invigilators & Non-teaching staff who have attended their duties in the month of April & May ignoring the scorching sun for conducting Examinations

for I sem of first years & VI sem of final years

Principal also appreciated the tedious efforts of the Magazine Committee for compiling the events of three years i.e., from 2019 to 2022 into a wonderful Magazine named "Ann Silver Splendor".

She also announced the list of sponsors - Superior General, Provisional superiors, Fathers, Sisters, many Organisations, Commercial Companies their donations for the publication of college magazine.

Re-Opening of the college for Teaching and Non-Teaching staff and P.G. courses was declared as 6th June 2022 and I year II sem U.G. Courses & II year IV sem U.G. Courses as 13th June 2022.

Principal instructed the staff to carry on with their responsibilities such as giving moral instructions, compiling the syllabus, conducting remedial coaching, preparing them well for Examinations and complete the pending work in their respective departments.

The Principal instructed the admission desk to start the work of admission process from 15th June 2022 as per OAMDC - APSCH.

The Principal advised the HOD's of respective Departments to keep Vision and Mission of the Depts. in co-ordination with that of the college. She also instructed them to submit the departmental requirements by the end of the month. Faculty should encourage student's Maintenance of Green Environment in the College premises.

Principal revealed that 15 casual leaves as per calendar year (JAN-DEC) will be granted to the staff. Unnecessary casual leaves should be minimized to maintain discipline, punctuality and Regularity.

List of class Incharges were announced & incharges were asked to take attendance regularly.

Principal announced the list of various committees, convenors and its members

The HOD'S and Faculty of all the Depts. are advised to proceed with NAAC processing work

Principal Quoted "Teacher is the Second Parent." Principal thanked all the staff for their Co-operation for the betterment of the Institution.

Knowledge is imparted through Education with values which makes a person Skillful. Which can exclusively be created by Teachers.

She appreciated, congratulated and thanked Teaching & Non-Teaching staff for their team spirit and industry for the progress of the college.

Name of the Faculty

Signature.

- | | |
|--------------------------------|-----------------------|
| 1. Mr. S.M. Subani | S. Subani |
| 2. Mrs. R. Sharon Rose | R. Sharon |
| 3. Mrs. J. Prameeta Rani | M. Prameeta |
| 4. Mr. C.F. Rama Rao | C.F. Rama Rao |
| 5. Dr. J. Pratapa Reddy | J. Pratapa Reddy |
| 6. Mrs. K. Vanaja | K. Vanaja |
| 7. Mrs. M. Usha Rani | M. Usha |
| 8. Mrs. G. Saroja | G. Saroja |
| 9. Mrs. K. Swathi | K. Swathi |
| 10. Mrs. K. Vidhyadhar | K. Vidhyadhar |
| 11. Mrs. G. Anitha Bharu | G. Anitha Bharu |
| 12. Mrs. T. Adi Lakshmi | T. Adi Lakshmi |
| 13. Mrs. B. Ranjitha | B. Ranjitha |
| 14. Mrs. D. Swarna Charani Rai | D. Swarna Charani Rai |
| 15. Mrs. B. Usha Rani | B. Usha Rani |
| 16. Mrs. D.V. Ramana | D.V. Ramana |
| 17. Mr. G. Bala Show Reddy | G. Bala Show Reddy |
| 18. Mrs. K. Susmitha | K. Susmitha |
| 19. Mrs. G. Sailaja | G. Sailaja |
| 20. Mrs. G. Radhika | G. Radhika |
| 21. Mr. P.L. Narasimha Rao | P.L. Narasimha Rao |
| 22. Miss. G. Santha Kumari | G. Santha Kumari |
| 23. Mrs. K. Sandhya Rani | K. Sandhya Rani |
| 24. Mrs. L. Mary Anusha | L. Mary Anusha |
| 25. Mrs. N. Kavya | N. Kavya |
| 26. Miss. P. Jaya Lakshmi | P. Jaya Lakshmi |

[P. T. O]

<u>Name of the Faculty</u>	<u>Signature</u>
27. Miss. G. Vani	G. Vani
28. Mrs. B. Joyce	B. Joyce
29. Mrs. M. Anjana	M. Anjana
30. Mr. D. Simon	Simon
31. Mr. SK. Subani	SK. Subani
32. Mr. K. Ananda Kumar	K. Ananda Kumar
33. Mrs. V. Vani	



[Signature]
14/6/22

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

HOD'S MEETING

DATE

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Venue: Conference Room in Principal's Chamber.

Date : 25-06-2022.

Time : 11:00 AM

The Meeting started with a prayer offered to the Almighty by Dr. Sr. Fatima Rani P for his abundant blessings for the smooth going of the CSP project. Principal addressed the HOD's Regarding.

AGENDA

- * Plan of Action of CSP as per the guide lines of APSCHE.
- * Segregation of mentors for each group.

A Meeting was convened by Dr. Sr. Fatima Rani P on 25th June in relation to the meeting conducted on 24-06-2022 by Prof. Raja Sekhar, Vice Chancellor, ANU held at ANU campus, pertaining to introduction of community service project for all the undergraduate courses for first & second year UG students from the Academic year 2020-2021.

Principal followed up the meeting by taking the opinion of HOD's for the plan of action for the introduction of community service project as signed to all the second year IV sem and I year II sem students of the Academic Batches 2020-2021 & 2021-2022.

Principal instructed the Department HOD's & class Incharges to divide their classes into groups: each group should consist of 15-20 students monitored by a specific mentor following the guidelines of APSCHE.

Principal strictly advised the HOD's, Class Incharges & Mentors to lead students for CSP as Internships as per the guidelines issued by the AP State Council of Higher Education [APSCHE]. The time frame for the CSP was scheduled to 8 weeks. The schedule of it is as following

- Socio-Economic survey of the village/Habitation - 2 weeks.
- Community Awareness Campaign - 1 week.
- Main Project - 4 weeks
- Report Preparation - 1 week.

The Theme of the Project in the words of Principal was to enlighten & familiarize the student with the society they live in and plan ways of Transforming the society through systematic programme implementation.

Finally, The program should duly be guided by the mentors in an apt way and be signed by them along with attestation of HOD and Principal's signature.

The Principal closed the meeting by a closing prayer.

DATE

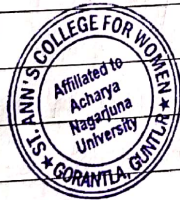
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S.No

Name of the HOD's

Signature

- | | | |
|-----|-----------------------|------------------|
| 1. | Mrs. R. Sharon Rose | R. Sharon |
| 2. | Mrs. J. Prameela Rani | J. Prameela |
| 3. | Mrs. B. Joyce | B. Joyce |
| 4. | Mr. Ch. Rama Rao | Ch. Rama Rao |
| 5. | Dr. J. Pratapa Reddy | J. Pratapa Reddy |
| 6. | Mrs. K. Vanaja | K. Vanaja |
| 7. | Mrs. M. Usha Rani | M. Usha Rani |
| 8. | Mrs. K. Vidyadhari | K. Vidyadhari |
| 9. | Mrs. G. Anitha Bhanu | G. Anitha Bhanu |
| 10. | Mrs. T. Adi Lakshmi | T. Adi Lakshmi |
| 11. | Mrs. B. Ranjitha | B. Ranjitha |
| 12. | Mrs. B. Usha Rani | B. Usha Rani |
| 13. | Mrs. D.V. Ramana | D.V. Ramana |
| 14. | Mrs. L. Mary Anusha | L. Mary Anusha |
| 15. | Mrs. N. Kavya | N. Kavya |



Dr. B. Lakshmi Reddy
26/6/22

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR

PAGE

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HOD'S MEETING

DATE

Venue : Conference Room in Principal's Chamber.

Date : 01.07.2022.

Time : 11:00 AM.

The ^{HOD'S} Meeting was opened up with an invocation prayer to God Almighty by Principal & Correspondent Dr. Sr. Fatima Rani. P for showering his choicest blessings upon the staff & students.

Principal & Correspondent Dr. Sr. Fatima Rani. P conducted a meeting to HOD'S of all Departments at 11:00 AM at conference Room of Principal chamber.

AGENDA

- i. Commencement of CSP work
- ii. Visit to the Village / Habitation
- iii. Topics Selected - Groupwise

Principal & Correspondent Dr. Sr. Fatima Rani. P instructed HOD'S of all the Departments to commence the work of CSP as per the plan of Action i.e., from 1st July to 31st August with the duration of 8 weeks.

Student groups under the guidance of the Mentors should be taken to the suburban Village / Habitation to conduct a Socio - Economic Survey of the Village / Habitation based on the structured Questionnaire prepared by the students themselves.

Principal guided the HOD'S to choose a topic related to their subject area to conduct the CSP work which includes Data Collection

using prescribed formats, photo collection with Geo- Tags etc. Principal instructed all the mentors to plan Community Awareness Campaign in the areas their CSP project was conducted in relation to their topics.

Topics are selected to the groups as per instructions of CSP guided by APSCHE.

Principal winded up the meeting wishing all the HOD's very best for the newly introduced concept CSP work.

S.NO	<u>NAME OF THE HOD'S</u>	Signature.
01.	Mrs. R. Sharon Rose	R. Sharon
02.	Mrs. J. Prameela Rani	J. Prameela
03.	Mrs. B. Joyce	B. Joyce
04.	Mr. Ch. Rama Rao	Ch. Rama Rao
05.	Dr. J. Pratapa Reddy	J. Pratapa Reddy
06.	Mrs. K. Vanaja	K. Vanaja
07.	Mrs. M. Usha Rani	M. Usha Rani
08.	Mrs. K. Vidyadhari	K. Vidyadhari
09.	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10.	Mrs. P. Adilakshmi	P. Adilakshmi
11.	Mrs. B. Ranjitha	B. Ranjitha
12.	Mrs. B. Usha Rani	B. Usha Rani
13.	Mrs. D.V. Ramana	D.V. Ramana
14.	Mrs. L. Mary Anusha	L. Mary Anusha
15.	Mrs. N. Kavya	N. Kavya



Dr. B. Lakshmi Reddy
17/1/22

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

STAFF MEETING

DATE

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Venue : Conference room at Principal's Chamber.
Date : 28th To 30th August 2022.

Principal & Correspondent Dr. Sr. Fatima Rani. P. presided over a series of meetings with HOD'S & Faculty from 27-08-2022 to 30-08-2022 in two sessions.

Initially the meeting started with an intercession prayer to God Almighty for his divine blessings on management, staff & students.

AGENDA

- i. Department Annual Academic & Activity Report 2021-22.
- ii. ANU Result Analysis - 2022.
- iii. Plan of Action 2022-23.
- iv. Time tables & Work loads of Second year IV sem & first year II sem 2022-2023.

Department of Mathematics & Computer Sciences:

Both the Departments had their meet in the Conference Room at Principal's Chamber. Principal congratulated the HOD'S and Faculty of the Departments for securing good results. All the Files & Registers [Annual Academics & Activity Reports] for the Academic year (2021-2022) concerned to the Departments were verified & signed by the Principal.

Department of Life Sciences: Principal chaired

a meet with the Department of Life Sciences in the afternoon at 2pm. She appreciated the Department for the best result in the Academics (2021-2022). She verified and signed all the Files and Registers for the Academic year 2021-2022 with a word of applause. She gave instructions related to the plan of action for the Academic Year 2022-2023.

Department of Commerce & Languages:

Principal convened a meeting with the Departments of Commerce and the Department of English and Department of Telugu/Sanskrit on 30.8.22 in the forenoon at 2:00 pm and observed all the Files & Registers. She appreciated them for their tedious effort in guiding the students in novel way.

Department of Physical Education:

Principal congratulated the Faculty of the Department for their great achievements externally in the competition held in other colleges.

Department of English were advised to train students with Spoken & Communication Skill Empowerment through activities in order to boost confidence and successfully reach their goals.

Overall the Faculty of all the Departments were advised to guide & train students with novel techniques to meet all other Academic challenges & come out with good results.

Importance of Physical Education & Extra curricular activities was highlighted by her. Principal also insisted that students should be motivated to make use of library as library is a store house of lot much information which can be pooled up and used by students in their best way.

Finally, The meeting was closed with great words of Dr. Radha Krishnan about a perfect teacher "Takes a hand, Opens the mind and Touches the hearts" of the taught.

<u>S.NO</u>	<u>Name of the Faculty</u>	<u>Signature</u>
1.	Mr. S. M. Subani	S. Subani
2.	Mrs. R. Sharon Rose	R. Sharon
3.	Mrs. J. Prameela Rani	J. Prameela
4.	Mrs. B. Joyce	B. Joyce
5.	Mr. Ch. Rama Rao	Ch. Rama Rao
6.	Dr. J. Pratapa Reddy	J. Pratapa Reddy
7.	Mrs. K. Vanaja	K. Vanaja
8.	Mrs. M. Usha Rani	M. Usha Rani
9.	Mrs. K. Vidyadhari	K. Vidyadhari
10.	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
11.	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. B. Usha Rani	B. Usha Rani
14.	Mrs. D. V. Ramana	D. V. Ramana
15.	Mrs. L. Mary Anusha	L. Mary Anusha
16.	Mrs. N. Kavya	N. Kavya

[P.T.O.]

S.No. Name of the faculty

Signature.

17.	Mrs. G. Saroja	G. Saroja.
18.	Mrs. D. Swarna Charani Rai	D. Swarna
19.	Mrs. G. Balashow Reddy	G. Balashow Reddy
20.	Mrs. K. Susmitha	K. Susmitha
21.	Mrs. G. Sailaja	G. Sailaja
22.	Mrs. G. Radhika	G. Radhika
23.	Mr. P. L. Narasimha Rao	P. L. Narasimha Rao
24.	Mrs. K. Sandhya Rani	K. Sandhya Rani
25.	Miss. P. Jaya Lakshmi	P. Jaya Lakshmi
26.	Miss. G. Vani	G. Vani
27.	Miss. B. Manasa	B. Manasa
28.	Mrs. N. Aparna	Aparna
29.	Dr. V. Vani	V. Vani
30.	Mrs. T. Rama Devi	T. Rama Devi
31.	Mr. D. Simon	D. Simon
32.	Mr. S. Subani	S. Subani
33.	Mrs. M. Anjana Devi	M. Anjana Devi
34.	Mr. K. Ananda Kumar	K. Ananda Kumar
35.	Mrs. Tabitha	M. Tabitha
36.	Mrs. K. Surya Prabha	K. Surya Prabha
37.	Mr. K. Suresh	K. Suresh



Dr. S. Faleena R
30/8/22
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

HOD'S MEETING

DATE

Venue: Conference Room in Principal's Chamber

Date: 10.10.2022

Time: 11:00 AM.

Principal & Correspondent Dr. S. R. Fatima Rani P chaired a meeting conducted to HOD's of all Departments. She started the meeting with an intercession prayer to God Almighty invoking his blessings upon the Management, Staff & Students.

AGENDA

- Time-tables related to I, III, & V Semesters in respect with Departments, class & Faculty.
- Work loads & Academic Activities
- II Semester examinations for I year B.Sc, B.Com & BCA Students.
- Introduction of Facial Recognition system to staff & students

The HOD's in relation to the preparation of time table i.e., Department wise, Faculty wise & Class wise.

She also advised HOD's to come up with work loads of final year I sem, II year - III sem, first year I sem for the Academic year 2022-23 as per the new CBCS syllabus pattern including the non-core papers.

Principal also suggested the HOD's to prepare the Department Academic calendar as per the plan of action of the concerned Departments for the Academic year 2022-23.

DATE

S.No	Name of the <u>HOOD'S</u>	<u>Signature</u>
1.	Mr. S. M. Subani	S. Subani
2.	Mrs. R. Sharon Rose	R. Sharon
3.	Mrs. J. Prameela Rani	J. Prameela
4.	Mrs. B. Joyce	B. Joyce
5.	Mr. Ch. Rama Rao	Ch. Rama Rao
6.	Dr. J. Priatapa Reddy	J. Priatapa Reddy
7.	Mrs. K. Vanaja	K. Vanaja
8.	Mrs. M. Usha Rani	M. Usha Rani
9.	Mrs. K. Vidyadharani	K. Vidyadharani
10.	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
11.	Mrs. P. Adi Lakshmi	P. Adi Lakshmi
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. B. Usha Rani	B. Usha Rani
14.	Mrs. P. V. Ramana	P. V. Ramana
15.	Mrs. L. Mary Anusha	L. Mary Anusha
16.	Mrs. N. Kavya	N. Kavya
17.	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai



Dr. S. F. ...
10/10/22

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

STAFF MEETING

DATE

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Venue : Conference Hall, New Gnanam Block
Date : 30-11-2022
Time : 3:00 PM

A General Staff Meeting was conducted on 30-11-2022 at 3:00 PM at Conference Hall, New Gnanam Block chaired by the Principal & Correspondent Dr. Sr. Fatima Rani. P. Following the lineage of meeting, Bible reading was initiated by Mrs. K. Vidyadhari followed by altruistic prayer of Rev. Dr. Sr. Fatima Rani. P for God's Divine blessings.

AGENDA

1. Word of Appreciation
2. Commencement of Academic Semesters - 2022-23
3. Admissions for 2022-23
4. Time-tables & Work-loads
5. Punctuality & Regularity of Staff
6. Face Recognition System of Attendance [FRS]
7. Introduction of Internships - APSCH
8. Processing of NAAC work
9. List of Committees & Class Incharges
10. Result Analysis of II year - IV Semester.

Principal expressed her word of appreciation for the hardwork in the smooth conduction of ANU Semester Examinations of II & IV Semester for the Academic Batch 2020-2021 & 2021-2022 in the month of September & October 2022 with the assistance Mr. Ch. Rama Rao HOD, Dept. of physics & convenor of the Examination Committee, along with the Invigilators & Non-Teaching Staff.

As per ANU Academic calendar of 2022-23, Principal announced the date of commencement of I, II, V semesters of UG courses and I & III semesters of PG courses.

The Topics slowly ran towards Admissions for the Academic Year 2022-2023. Through the process of Admission is in the hands of the Government i.e., via APSCH; OAMDC module, Principal appreciated that college bagged a good number of Admissions in both UG & PG which reflects the strenuous efforts of all the HOD'S & Faculty.

Time tables play a major role in Academic year. Principal stressed on setting Time tables and Work loads by every Department i.e., Department-wise, Individual-wise and Class-wise Time tables and insisted that completion of Syllabus in stipulated time is obligatory.

An important point peeped into the meeting i.e., Availing of leave by the Faculty. Principal proclaimed the period of casual leaves i.e., 15 casual leaves can be availed by the Faculty from January to December and it should be pre-intimated on the need of the day. It is must for every faculty to maintain perfect records of Teaching Diaries, Academic plans, lesson plans as per new Syllabus (CBCS pattern) and accurate maintenance of Attendance Registers.

An ideal Faculty should be regular which will be reflected in the students too.

Principal also enlightened the faculty about the Newly introduction of Facial Recognition System [FRS] which was introduced by APSCHE through JBFRS-RNIT, A Daily Attendance App., which is essential for the students and the faculty. For the accurate Attendance of the Students, each course is mapped with two lecturers so that the absence of one can be compensated by the other.

Though maintained mandatorily in our college, Principal once again reminded about the maintenance of marks Registers. For Internal Examinations, ANU Internal/ Practical Examinations and ANU External Examinations marks which are posted via online by Surya Computers.

Principal updated the faculty about the Newly Introduction of Internships in U.G courses for the Academic year 2020-21 i.e., Community Service project for First years, short term Internships for Second years and Semester Internships (longterm) for Final years is mandatory. She also told about the introduction of Internships, for PG III Semester - MCA, MBA Students.

Quoting the meeting held at ANU Campus on "An Interactive session on Internship, Assessment and Accreditation of NAAC organized by APSCHE in collaboration with ANU Quality Assurance cell conducted to all the Secretaries, Correspondents, Principals and Coordinators of IQAC of Affiliated Degree colleges of ANU. Meeting was Addressed by the Resource person Prof. K. Rama

Mohan Rao, Vice-Chairman and Director of APSCHE.

Principal enlightened the faculty on updating version of NAAC criteria's and mentioned about the importance of NAAC which is mandatory for all affiliated colleges as per APSCHE norms and asked the faculty to commence the new version of NAAC work and also announced the new members of IQAC committee and In charges of seven Criteria's of NAAC. Updated List of Various Committees and List of class-In charges of this Academic year were also presented by the principal. In the words of Bedford A Teacher is "You can teach a student a lesson for a day, but if you can teach him to learn by creating curiosity, he will continue the learning process."

S.No Name of the Faculty

Signature

1. Mr. S. M. Subani

S. M. Subani

2. Mrs. R. Sharon Rose

R. Sharon

3. Mrs. J. Prameela Rani

J. Prameela

4. Mrs. B. Joyce

B. Joyce

5. Mr. Ch. Rama Rao

Ch. Rama Rao

6. Dr. J. Pratapa Reddy

J. Pratapa Reddy

7. Mrs. K. Vanaja

K. Vanaja

8. Mrs. M. Usha Rani

M. Usha Rani

9. Mrs. G. Saroja

G. Saroja

10. Mrs. K. Vidyadhari

K. Vidyadhari

11. Mrs. G. Anitha Bhanu

G. Anitha Bhanu

12. Mrs. P. Adi Lakshmi

P. Adi Lakshmi

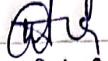
13. Mrs. B. Ranjitha

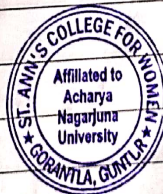
B. Ranjitha

14. Mrs. B. Usha Rani

B. Usha Rani

S.No Name of the FacultySignature

15.	Mrs. D.V. Ramana	Ramana.m
16.	Mrs. L. Mary Anusha	L. Mary Anusha.
17.	Mrs. N. Kanya	
18.	Mrs. D. Swarna Charani Rai	D. Swarna
19.	Mr. G. Bala Show Reddy	G. Bala Show Reddy
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22.	Mrs. G. Radhika	Radhika
23.	Mr. P. L. Narasimha Rao	P. L. Narasimha Rao
24.	Mrs. K. Sandhya Rani	K. Sandhya Rani
25.	Miss. P. Jaya Lakshmi	P. Jaya Lakshmi
26.	Miss. G. Vani	G. Vani
27.	Miss. B. Manasa	B. Manasa
28.	Mrs. N. Aparna	Aparna
29.	Dr. V. Vani	V. Vani
30.	Mrs. T. Rama Devi	T. Rama Devi
31.	Mr. D. Simon	D. Simon
32.	Mr. S. Subani	S. Subani
33.	Mrs. M. Anjana Devi	M. Anjana Devi
34.	Mr. K. Ananda Kumar	K. Ananda Kumar
35.	Mrs. Pabitha	P. Pabitha
36.	Mrs. K. Surya Prabha	K. Surya Prabha
37.	Mr. K. Suresh	K. Suresh

Dr. S. Fatima Rani
30/11/22PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

Staff Meeting

DATE

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Date : 19/1/2023

Time : 3.00 P.m

Venue : Conference Hall,
New Gnanam Block.

A General Staff meeting was held in the Conference Hall, Gnanam Block presided over by Principal and Correspondent Rev. Dr. Sr. Fatima Rani, P. The meeting started with an invocation to Lord Almighty for his blessings for Management, Staff, Students and Stakeholders by Principal.

AGENDA

- Academic Audit - Guideline.
- Instructions to the faculty.
- Preview of Previous NAAC Mentor Team visit
- Updation of NAAC Work - As per the recommended Bench Marks.

Principal intimated the faculty about the Academic Audit that is going to be held on 21st January 2023 by Rev. Dr. Sr. Anthony Panyak, Assist. Superior General and Principal of St. Ann's Juniors College, Narsaraopet and Rev. Dr. Sr. Amrutha, P. Principal, St. Ann's college for women, Mehidipatnam, Hyderabad, keeping in view the NAAC Accreditation process.

Principal instructed all the HOD's and faculty of the Departments to update all the files, Documents and Registers pertaining to

the Department along with photogallery to present at the time of Departmental visit. She suggested all the faculty to collaborate with each other for the smooth conduction of the Academic Audit and stressed that Team-work can only bring success.

Principal also recollected the preview of previous NAAC Mentor Team-Visit, which was on 16th December 2021. All the suggestions and remarks mentioned in that visit to each department were again reminded to the HOD's along with faculty of the Department and advised to make necessary changes.

Principal highlighted the recommended Benchmarks for the Quantitative Metrics of the seven criteria to be prepared as per the constituent College manual, which is going to be observed, verified and checked in all the departments, by the Academic Auditors.

Finally, Principal wished all the faculty of each Department the very best for their outstanding presentation.

Principal concluded the meeting with a Quote of Benjamin Franklin,

"An Investment in Knowledge pays the Best Interest".

DATE

Sr. No. Name of the Faculty Signature

01	Mr. S. M. Subani	S. Subani
02	Mrs. R. Sharon Rose	R. Sharon
03	Mrs. J. Pramcela Rani	J. Pramcela
04	Mrs. B. Joyce	B. Joyce
05	Mr. Ch. Rama Rao	Ch. Rama Rao
06	Dr. J. Pratap Reddy	J. Pratap Reddy
07	Mrs. K. Vanya	K. Vanya
08	Mrs. M. Usha Rani	M. Usha Rani
09	Mrs. G. Saroja	G. Saroja
10	Mrs. K. Vidyadhari	K. Vidyadhari
11	Mrs. G. Anitha Banu	G. Anitha Banu
12	Mrs. I. Adi Lakshmi	I. Adilakshmi
13	Mrs. B. Ranjitha	B. Ranjitha
14	Mrs. B. Usha Rani	B. Usha Rani
15	Mr. D.V. Romana	D.V. Romana
16	Mrs. L. Mary Anusha	L. Mary Anusha
17	Mrs. N. Kanya	N. Kanya
18	Mrs. D. Swarna Charani Rani	D. Swarna Charani Rani
19	Mrs. G. Balasubramanyam Reddy	G. Balasubramanyam Reddy
20	Mrs. K. Sumitha	K. Sumitha
21	Mr. G. Sailaja	G. Sailaja
22	Dr. G. Radhika	G. Radhika
23	Dr. P. L. Nanasimha Rao	P. L. Nanasimha Rao
24	Mrs. K. Sandhya Rani	K. Sandhya Rani
25	Mrs. P. Jaya Lakshmi	P. Jaya Lakshmi
26	Mrs. G. Vani	G. Vani
27	Mrs. B. Manasa	B. Manasa
28	Mrs. N. Aparna	N. Aparna
29	Dr. V. Vani	V. Vani
30	Mrs. T. Rama Devi	T. Rama Devi

[P.T.O.]

DATE

<u>S.No</u>	<u>Name of the Faculty</u>	<u>Signature</u>
31	Mr. D. Simon	Simon
32	Mr. S.K.M. Subani	SKM
33	Mrs. M. Anjana Devi	M. Anj
34	Mr. K. Ananda Kumar	K. A. K.
35	Mrs. M. Tabitha	Tabitha
36	Mrs. K. Surya Prabha	KSP
37	Miss P. Anitha	P. Anitha
38	Miss A. Preethi	A. Preethi



19/1/23

D. S. Fathima Ravi P
19/1/23
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

Staff Meeting

DATE

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Venue: Conference Hall,
New Gnanam Block.

Date: 21.01.2023

Time: 3.00 PM

A meeting was conducted by the Principal & Correspondent Rev. Dr. Sr. Fatima Rani. P. along with Rev. Dr. Sr. Anthony Mary. K. Assist Superior General and Principal of St. Ann's Junior College, Narsaraopet and Rev. Dr. Sr. Amrutha. P., Principal, St. Ann's College for Women, Mehidi palnam, Hyderabad. The meeting started with a thanks giving prayer to God Almighty for his blessings for the successful completion of the Academic Audit.

Agenda:

- i) Word of Appreciation: Rev. Dr. Sr. Anthony Mary. K.
Assist Superior General and
Principal, St. Ann's Jr. College
Narsaraopet.
Rev. Dr. Sr. Amrutha. P.
Principal, St. Ann's college
for women,
Mehidi palnam, Hyderabad.

- ii) Suggestions and Remarks.

Rev. Dr. Sr. Anthony Mary. K. appreciated the Principal, Management and staff for their efficient presentation of all the files, Documents and registers concerned. She gave her valuable advice regarding the assessment of the recommended Benchmarks for the Quantitative metrics and encouraged the faculty to upgrade higher education Qualification of Ph.D's,

NET, SLET, SET and wished the faculty to go ahead with NAAC proceedings.

The following are the advised suggestions:

- * Add-on and certificate courses to be introduced.
- * MOU's to be acquired by each Dept.
- * Faculty exchange programs
- * Student exchange programs
- * Conduction of National Seminars
- * Feedback Mechanism to be strengthened
- * Ph.D's | NET | SLET | SET Qualification for staff is required.
- * Paper publications, Articles and Journals, write up of books
- * Alumni qualified in National Examinations.

Rev. Dr. Sr. Amrutha P. congratulated the Principal, Management and Faculty for their improvement in updating of NAAC work and suggested all the Departments to prepare the DVV (Data Verification and Validation) form.

The Meeting was concluded with vote of thanks by Rev. Dr. Sr. Fatima Rani P.

DATE

S.No Name of the FacultySignature

01.	Mrs. S.M. Subani	S.M. Subani
02.	Mrs. R. Sharon Rose	R. Sharon
03.	Mrs. J. Prameela Rani	J. Prameela
04.	Mrs. B. Joyce	B. Joyce
05.	Mrs. Ch. Rama Rao	Ch. Rama Rao
06.	Dr. J. Pratap Reddy	J. Pratap Reddy
07.	Mrs. K. Vanaja	K. Vanaja
08.	Mrs. M. Usha Rani	M. Usha
09.	Mrs. G. Saroja	G. Saroja
10.	Mrs. K. Vidya dhari	K. Vidya dhari
11.	Mrs. G. Anitha Bhanu	G. Anitha
12.	Mrs. T. Adi Lakshmi 17	T. Adi Lakshmi
13.	Mrs. D.V. Ramana	D.V. Ramana
14.	Mrs. D. Swarna Charani Rai 12	D. Swarna
15.	Mrs. B. Usha Rani	B. Usha Rani
16.	Mrs. B. Ranjitha	B. Ranjitha
17.	Dr. G. Radhika	G. Radhika
18.	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
19.	Mr. G. Bala Show Reddy	G. Bala Show Reddy
20.	Mrs. G. Sailaja	G. Sailaja
21.	Mrs. M. Arjana Devi 13	M. Arjana Devi
22.	Mrs. N. Kavya	N. Kavya
23.	Mrs. L. Mary Anusha	L. Mary Anusha
24.	Mrs. K. Susmitha	K. Susmitha
25.	Mrs. K. Sandhya Rani	K. Sandhya Rani
26.	Miss. P. Jaya Lakshmi	P. Jaya Lakshmi
27.	Mr. D. Simon 14	D. Simon
28.	Mr. Sk. M. Subani 15	Sk. M. Subani
29.	Dr. V. Vani	V. Vani
30.	Miss. B. Manasa	B. Manasa

DATE

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S.No Name of the FacultySignature

31. Mrs. N. Aparna

32. Miss G. Vani

33. Mrs. T. Rama Devi

34. Mr. K. Ananda Kumar 16

35. Mrs. M. Tabitha

36. Mrs. K. Surya Prabha

37. Miss. A. Preeti

38. Miss. P. Anitha

Aparna

G. Vani

T. Ramadevi

K. Ananda Kumar

Tabitha

K. Surya Prabha

A. Preeti

P. Anitha



21/1/2023

Dr. D. Kallana Rao

21/1/2023

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR

Staff Meeting

DATE

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Date : 1/2/2023

Time : 3.00 P.m

Venue : Conference Hall
New Gnanam Block.

A General Staff Meeting was lead by Principal and Correspondent Rev. Dr. Sr. Fatima Rani, P on 1st February 2023 in Conference Hall, New Gnanam Block at 3.00 P.m.

The Meeting was started with scripture reading and a prayer requesting God Almighty to shower his blessings abundantly to fulfill our duties with sound health and meet the challenges of NAAC

AGENDA

- Updation of NAAC work.
- Criterion - I : format
- Pre-final and ANU Examinations - UG & PG

At outset, Principal spoke about the importance of NAAC and how it has become mandatory for all affiliated colleges as per the New Education Policy along with APSCHE [Andhra Pradesh State Council of Higher Education] norms and instructed the faculty to go with the proceedings of I-criterion of NAAC.

Dr. P. L. Narasimha Rao, Prof. Dept. of MBA greeted all the faculty and started the discussion with the procedure of criterion-I mentioning the below guidelines.

* 1.1 - Curricular Planning & Implementation.

* 1.2 - Academic Flexibility.

* 1.3 - Curriculum Enrichment.

* 1.4 - Feedback System.

* Files to be prepared under the above Titles:

- Framing of a well planned Academic Calendar along with Hand book and ANU Semester Syllabus
- Collection of ANU Sem syllabus from 2015
- Scan the syllabus into PDF format in A4 size
- Collection of Time-Tables, Workloads and Minutes for five years i.e (from 2018 - 2022)
- No. of Add-on courses to be introduced
- Highlighting topics relevant to Professional Ethics, Human Values, Environment & Sustainability
- Feed back mechanism - from Students, Parents and Alumni
- Student Feedback to be collected on Faculty, Syllabus and College.
- Action to be taken on Feedback.
- Student Feedback on Syllabus to be sent to the university and Response of the University to be filed.

Quoting all the points in criterion-I, Dr. P. L. Nanadimha Rao enlightened the role of HODs in preparing and enacting the procedure through power point presentation in the department, which will be presented at the time of NAAC visit. Formats of criterion-I were distributed to all the HODs and advised to go through them thoroughly and complete the work by the end of this month.

Principal also specified about the smooth Conduction of Pre-final Examinations for first

and Second Year UG Students from 6th to 9th Feb 2023 and for final years in the third week. Principal advised the faculty to prepare the students well for the forthcoming ANU - Semester - End Examinations commencing in this month.

Principal mentioned about the commencement of ANU - III Semester - End Examinations for PG Students and commencement of Mid - Examinations for I - Semester PG Students from 1st February 2023 onwards.

Principal conveyed the delecture of all the Departments to shoulder a big venture and noble work of NAAC recognition with a good grade.

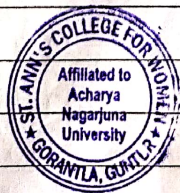
The meeting was concluded by the Principal with a quote of Wolfgang Amadeus -

" The shorter way to do many things is to only do one thing at a time".

<u>S.No</u>	<u>Name Of The Faculty</u>	<u>Signature</u>
01.	Mr. S.M. Subani	Subani
02.	Mrs. R. Sharon Rose	R. Sharon
03.	Mrs. J. Prameela Rani	Prameela
04.	Mrs. B. Joyce	B. Joyce
05.	Mr. Ch. Rama Rao	Ch. Rama Rao
06.	Dr. J. Pratap Reddy	J. Pratap Reddy
07.	Mrs. K. Vanaja	K. Vanaja
08.	Mrs. M. Usha Rani	M. Usha Rani
09.	Mrs. G. Saroja	G. Saroja
10.	Mrs. K. Vidyadhar	K. Vidyadhar

DATE

11.	Mrs. G. Anitha Bhanu	Ans
12.	Mrs. D. Swarna Charani Rai	D. C.
13.	Mrs. N. Anjana Deri	M. A. L.
14.	Mr. D. Simon	Simon
15.	Mr. S. K. Subani	SKM L.
16.	Mr. K. Ananda Kumar	K. A. C.
17.	Mrs. T. Adi Lakshmi -	T. Adilakshmi
18.	Mrs. D. V. Ramana -	D. V.
19.	Mrs. B. Usha Rani -	B. Usha Rani
20.	Mrs. B. Ranjitha -	B. Ranjitha
21.	Dr. G. Radhika	Radhika
22.	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
23.	Mr. G. Bala Show Reddy	G. Bala Show Reddy
24.	Mrs. G. Sailaja	G. Sailaja
25.	Mrs. N. Karya -	N. Karya
26.	Mrs. L. Mary Anusha -	L. Mary
27.	Mrs. K. Susmitha	K. Susmitha
28.	Mrs. K. Sandhya Rani	K. Sandhya
29.	Miss. P. Jaya Lakshmi	P. Jayalakshmi
30.	Dr. V. Vani	V. Vani
31.	Miss. B. Manasa	B. Manasa
32.	Mrs. N. Aparna	Aparna
33.	Miss. G. Vani	G. Vani
34.	Mrs. T. Rama Devi	T. Ramadevi
35.	Mrs. M. Tabitha	Tabitha
36.	Mrs. K. Surya Prabha	K. S. P.
37.	Miss. A. Preethi	A. Preethi
38.	Miss. P. Anitha	P. Anitha



1/2/2023

Dr. S. Lakshmi Prasad
1/2/23
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

STAFF MEETING

DATE

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Venue: Conference Hall, New Gnanam Block

Date: 14-03-2023

Time:

A General Staff Meeting was initiated by the Principal & Correspondent Dr. Sr. Fatima Rani.P about the updation of NAAC work on review of criterion-I and she instructed all the HOD's to complete the work of criterion-I as suggested in the departments, in the formal visit that took place on 30th February, 2023.

Dr. P.L. Narasimha Rao, Prof. Dept. of MBA commenced the discussion initially greeting all the faculty & started the explaining the procedure of criterion-II suggesting the following points.

AGENDA

- Updation of NAAC work
- criterion - II
- Teaching, Learning & Evaluation:
- Qualitative Metrics: 125 Marks

Metric no: 2.3.1 → Student Centric Methods assessment of students as advance learners & slow learners. Based on performance/ Bridge course to be implemented.

Approaches to meet the advance learners:

- Assign special projects to advance learner
- Provide reference books
- Encourage student participation in inter

- Colligate Competition
- Guest lecturers by eminent personalities from industry/Alumni free
- Internet axis → for downloading model Question papers for competitive examinations.
- Invite paper publications from students.
- Approaches for slow learners
- Meeting & Communicating slow learners to trace the areas of their weaker points
- Organizing remedial classes & note down the classes in teaching diary
- Availability of Teachers beyond the class hours.

II 2.3.1

- Experimental Learning
 - a. Group Projects
 - b. Plant visits
 - c. Field visits

III.

- Participative Learning
 - a. Case studies
 - b. Group discussions

2.4.1 Teacher Profile & Quality

2.5.1 Evaluation process & Reform

2.6.1 Student performance & Learning Outcome:
Education System

a) CSP

b) Short term internships

c) Long term Internships. (Semester)

2.7.1 Student satisfaction Survey.

Summing up all the above discussed points, Dr. P.L. Narasimha Rao instructed the faculty to go with the concerned work smoothly collaborating with each other to bring the best out of them.

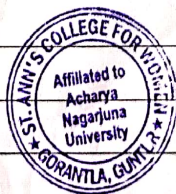
The meeting was concluded appreciating Dr. P.L. Narasimha Rao for his best benchmarks for the AAC accreditation process. Principal also gave a word of appreciation to faculty for showing their keen interest and presenting their level best in the process. The meeting ended with a quote of Maya Angelou -

"Do the best you can until you know better. Then when you know better do better."

S.NO	Name of the Faculty	Signature
01.	Mr. S.M. Subani	Subani
02.	Mrs. R. Sharon Rose	R. Sharon
03.	Mrs. J. Prameela Rani	Prameela
04.	Mrs. B. Joyce	B. Joyce
05.	Mr. Ch. Rama Rao	Ch. Rama Rao
06.	Dr. J. Pratapa Reddy	J. Pratapa Reddy
07.	Mrs. K. Vanaja	K. Vanaja
08.	Mrs. M. Usha Rani	M. Usha Rani
09.	Mrs. G. Saroja	G. Saroja
10.	Mrs. K. Vidya Dhari	K. Vidya Dhari
11.	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
12.	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
13.	Mrs. B. Ranjitha	B. Ranjitha

S.No	Name of the faculty	Signature
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14.	Mrs. B. Usha Rani	B. Usha Rani
15.	Mrs. D.V. Ramana	D.V. Ramana
16.	Mrs. L. Mary Anusha	L. Mary Anusha
17.	Mrs. N. Kanya	N. Kanya
18.	Mrs. D. Swarna charani Rai	D. Swarna charani Rai
19.	Mrs. M. Anjana Devi	M. Anjana Devi
20.	Mr. D. Simon	D. Simon
21.	Mr. SK. Subani	SK. Subani
22.	Mr. K. Ananda Kumar	K. Ananda Kumar
23.	Dr. G. Radhika	G. Radhika
24.	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
25.	Mr. G. Bala show Reddy	G. Bala show Reddy
26.	Mrs. G. Sailaja	G. Sailaja
27.	Mrs. K. Susmitha	K. Susmitha
28.	Mrs. K. Sandhya Rani	K. Sandhya Rani
29.	Miss. P. Jaya Lakshmi	P. Jaya Lakshmi
30.	Dr. V. Vani	V. Vani
31.	Miss. B. Manasa	B. Manasa
32.	Mrs. N. Aparna	N. Aparna
33.	Miss. G. Vani	G. Vani
34.	Mrs. T. Rama Devi	T. Rama Devi
35.	Mrs. M. Tabitha	M. Tabitha
36.	Mrs. K. Surya Prabha	K. Surya Prabha
37.	Miss. A. Preeti	A. Preeti
38.	Miss. P. Anitha.	P. Anitha.



Dr. S. Fatima Rani

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Venue: Conference Hall, Gnanam Block
Date: 14/03/2023
Time: 12:00 Noon

The General Staff Meeting was commenced with an opening prayer by Dr. Sr. Fatima Poni, Principal and Correspondent. The meeting was started with the following Agenda.

→ NAAC Accreditation Process on Criterion - II

[Teaching, Learning & Evaluation
Key Indicator 2.3.1]

Dr. P. L. Narasimha Rao, Professor in Dept. of MBA had continued the meeting with guidelines on the preparation of Qualitative matrices of criterion-II and instructed the faculty about the completion of work as per the formats. He explained the points given in the formats in the following way.

I. Learning levels in the class-room are

- * Advance learners
- * Slow learners.

Strategies to be taken for Advance learners.

→ Involve the students in more challenging work.

→ Reference Specification Copies - Dept of library

→ Incentives to be given

→ Participation in Inter Collegiate Competitions

→ Special lectures / Seminars / PPT to be presented

→ Inviting Paper Publications.

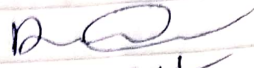
Strategies to be taken for slow learners.

→ Regularly communicating with the weaker students.

- Organizing Remedial classes.
- Teacher availability beyond class hours to Council the weaker students.
- Participation learning - Group Discussion
- Experiential learning by Group Projects, Plant visits, field visits etc.
- Bridge Course & its Action Plan
 - Academic Plan to be prepared
 - Syllabus to be Planned
 - List of students attended
 - Maintain Teaching topic in Teaching Diary.

The Meeting was concluded by the Principal with the following Quotation
 "Learning is a matter of gathering knowledge; Wisdom is applying that knowledge".

N		
01	Mr. S.M. Subani	Ershad
02	Mrs. K. Sharon Rose	Rohana
03	Mrs. J. Priameela Rani	Pr
04	Mrs. B. Joyce	Ban
05	Mr. Ch. Rama Rao.	Ch. Ramakrishna
06	Dr. J. Pratap Reddy	Pratap
07	Mrs. K. Varaja	K. Varaja
08	Mrs. M. Usha Rani	M. Usha
09	Mrs. G. Saroja	G. Saroja
10	Mrs. K. Vidyadharani	K. Vidyadharani
11	Mrs. G. Aniltha Bhannu.	Aniltha
12	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
13	Mrs. B. Ranjitha	B. Ranjitha
14	Mrs. B. Usha Rani	B. Usha Rani

15	Mrs. D.V. Ramana	
16	Mrs. D. Swarna Chalani Raj	D. Swarna
17	Mr. D. Simon	Simon
18	Mrs. M. Anjana Devi	M. Anjana Devi
19	Dr. G. Radhika	Radhika
20	Dr. P. L. Narasimha Rao.	P. Narasimha Rao
21	Mr. G. Bala show Reddy	G. Bala show Reddy
22	Mrs. G. Sailaja	G. Sailaja
23	Mrs. L. Mary Annika.	L. Mary Annika
24	Mrs. N. Kavya.	N. Kavya
25	Mr. Sk. Subani	Sk. Subani
26	Mr. K. Ananda Kumar	K. Ananda Kumar
27	Mrs. K. Susmitha.	K. Susmitha
28	Mrs. K. Sandhya Rani	K. Sandhya Rani
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35	Mrs. M. Tabitha	M. Tabitha
36	Mrs. K. Surya Prabha.	K. Surya Prabha
37	Miss. A. Preeti	A. Preeti
38	Miss. P. Anitha.	P. Anitha



PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Date: 27/3/2023

Time: 2:30 PM

Venue: Conference Hall,
Gnanam Block.

A General Staff Meeting was convened by the Principal and Correspondent Dr. Sr. Fatima Rani. P on 27th March 2023 in Conference Hall, Gnanam Block at 2:30 P.M for all the teaching & non-teaching staff.

The meeting was started with the Scripture reading followed with an opening prayer by the Principal.

- NAAC Proceedings
- Formats of Criterion-II
- Teaching, Learning and Evaluation
- Quantitative Matrices

The meeting was continued by Dr. J. Pratap Reddy, HOD, Department of Statistics, and Training and Placement officer had given the guidelines on Criterion-II with an exclusive power point presentation on Quantitative matrices of Teaching, Learning & Evaluation process as per the Key indicators [2.1.1-2.7.1].

The faculty are instructed to complete the work as for the formats given below.

- Student enrollment profile
- Student diversity

- Standard Operating procedure [SOP]
- Student Satisfaction Survey [SSS]
- Mentor-Mentee Statement
- Student Performance & Learning Outcomes

The meeting was concluded with the closing remarks of Principal about the Planning of Certificate courses, Add-on courses, Value Based Courses, and enlightened the faculty about its implementation for all the U-G and P-G Programmes.

The Meeting was ended with the following Quotation "Strong Determination and Will Power bring Success".

01.	Mr. S.M. Subani	S.M. Subani
02.	Mrs. R. Sharon Rose	R. Sharon
03.	Mrs. J. Prameela Rani	J. Prameela
04.	Mrs. B. Joyce	B. Joyce
05.	Mr. Ch. Rama Rao	Ch. Rama Rao
06.	Dr. J. Pratap Reddy	J. Pratap Reddy
07.	Mrs. K. Vanaja	K. Vanaja
08.	Mrs. M. Usha Rani	M. Usha Rani
09.	Mrs. G. Saroja	G. Saroja
10.	Mrs. K. Vidhyadhari	K. Vidhyadhari
11.	Mrs. G. Anitha Bharu	G. Anitha Bharu
12.	Mrs. P. Adi Lakshmi	P. Adi Lakshmi
13.	Mrs. B. Ranjitha	B. Ranjitha
14.	Mrs. B. Usha Rani	B. Usha Rani
15.	Mrs. D.V. Ramana	D.V. Ramana

DATE

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16.	Mrs. D. Swarna Charani Rai	D. L. Rai
17.	Mrs. D. Simon	Simon
18.	Mrs. M. Anjana Devi	M. Anitha Devi
19.	Dr. G. Radhika	Radhika
20.	Dr. P. L. Narasimha Rao	P. L. Narayana
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22.	Mrs. G. Sailaja	G. Sailaja
23.	Mrs. L. Mary Anusha	L. Mary
24.	Mrs. N. Kanya	N. Kanya
25.	Mr. SK. Subani	SKM Subani
26.	Mr. K. Ananda Kumar	K. Ananda
27.	Mrs. K. Susmitha	K. Susmitha
28.	Mrs. K. Sandhya Rani	K. Sandhya
29.	Miss. P. Jaya Lakshmi	P. Jayalakshmi
30.	Dr. V. Vani	V. Vani
31.	Miss. B. Manasa	B. Manasa
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35.	Mrs. M. Tabitha	M. Tabitha
36.	Mrs. K. Surya Prabha	K. Surya Prabha
37.	Miss. A. Preethi	A. Preethi
38.	Miss. P. Anitha	P. Anitha



Dr. S. Fatima Khan

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Venue: Conference Hall,
Gnanam Block.

Date: 6/4/2023.

Time: 12.30 Pm.

Principal & Correspondent Dr. Sr. Fatima Rani.P, Conducted a General Staff Meeting with UG & Pw staff on 6th April 2023 @ 12.30 Pm in Conference Hall, Gnanam Block.

The meeting was started with a prayer by the Principal Dr. Sr. Fatima Rani.P, followed by Bible reading by Mrs. D. Swarna Chalani Rai for invoking God's blessings upon Management, staff & students for NAAC proceedings.

Agenda

- Conduction of Seminars, Guest lectures
- Conduction of Workshops
- Conduction of Departmental Fests
- Conduction of Extension Lectures.
- Criterion - II Guideline i.e
Research Mobilization for Research
Innovation Ecosystem.
Research Publications and Awards.

At the outset, Principal had addressed the HOD's & faculty members about the Conduction of Seminars, Guest lectures, Workshops & Departmental Fests & encouraged the faculty to go for extension lectures. The meeting was continued by Dr. P.L. Narasimha Rao gave guidelines on criterion - III i.e on the points Research Mobilization for Research

Innovation Ecosystem, Research Publication and Awards and Extension Activity needed for NAAC Accreditation and also suggested the faculty to conduct seminars on Intellectual Property Rights and Entrepreneurship Programmes etc. The following points are also highlighted.

- Seed Money.
- Innovative Ecosystem.
- Brochure Needed.
- Gallery Photos
- Research Person Contact Details.

The meeting was concluded with the closing remarks of Principal.

01	Mr. S.M. Subani	S.M. Subani
02	Mrs. R. Sharon Loke.	R. Sharon
03	Mrs. J. Prameela Rani	J. Prameela
04	Mrs. B. Joyce	B. Joyce
05	Mr. Ch. Rama Rao.	Ch. Rama Rao
06	Dr. J. Prataf Reddy.	J. Prataf Reddy
07	Mrs. K. Vanaja	K. Vanaja
08	Mrs. M. Usha Rani	M. Usha Rani
09	Mrs. G. Saroja.	G. Saroja
10	Mrs. K. Vidhyadharani	K. Vidhyadharani
11	Mrs. G. Anitha Bhanu.	G. Anitha Bhanu
12	Mrs. S. Adi Lakshmi	S. Adi Lakshmi
13	Mrs. B. Ranjitha.	B. Ranjitha
14	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
15	Mrs. B. Usha Rani	B. Usha Rani
16	Mrs. D. V. Ramana.	D. V. Ramana
17	Mr. D. Simon	D. Simon
18	Mrs. M. Anjana Devi	M. Anjana Devi

19	Dr. G. Radhika	<i>Radhika</i>
20	Dr. P. L. Narasimha Rao.	<i>P. L. Narasimha Rao</i>
21	Mr. G. Balashow Reddy	<i>G. Balashow Reddy</i>
22	Mrs. G. Sailaja	<i>G. Sailaja</i>
23	Mrs. L. Mary Anusha	<i>L. Mary Anusha</i>
24	Mrs. N. Kavya	<i>N. Kavya</i>
25	Mr. SK. Subani	<i>SK. Subani</i>
26	Mr. K. Ananda Kumar	<i>K. Ananda Kumar</i>
27	Mrs. K. Susmitha	<i>K. Susmitha</i>
28	Mrs. K. Sandhya Rani	<i>K. Sandhya Rani</i>
29	Mr. P. Jaya Lakshmi	<i>P. Jaya Lakshmi</i>
30	Dr. V. Vani	<i>V. Vani</i>
31	Miss. B. Manasa	<i>B. Manasa</i>
32	Mrs. N. Aparna	<i>N. Aparna</i>
33	Miss. G. Vani	<i>G. Vani</i>
34	Mrs. J. Rama Devi	<i>J. Rama Devi</i>
35	Mrs. M. Tabitha	<i>M. Tabitha</i>
36	Mrs. K. Surya Prabha	<i>K. Surya Prabha</i>
37	Miss. A. Preethi	<i>A. Preethi</i>
38	Miss. P. Anitha	<i>P. Anitha</i>



Dr. B. Lakshmi Rao
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Date: 12/4/2023

Time: 12:00 P.m.

Venue: Conference Hall
Gnanam Block.

The Meeting was organised by Principal & Correspondent Dr. Sr. Fatima Rani. P. at 12:00 noon in Conference Hall, Gnanam Block. The meeting was started with an Opening Prayer by the Principal followed by Bible Reading.

Principal stated the following agenda for this meeting

- Curriculum Enrichment
- NAAC proceedings on I-criterion
- Bridge Course
- Staff Grades
- Academic Flexibility

Dr. P.L. Narasimha Rao, Prof. Department of MBA highlighted the above points - on The institution ensures effective curriculum delivery through a well planned and documented process. He also guided the faculty on the following matrices

- 1.1.2 Number of certificate program introduced during the last five years
- 1.1.3 Percentage of participation of full time in BoS meetings.
- 1.2.1 Percentage of new courses introduced
- 1.2.2 New programs introduced.
- 1.2.3 Certificate/Add-on programs
- 1.2.3 Bridge course
- 1.2.3 Staff Grades in Research papers

- Academic Flexibility
- Academic Calendar for last five years
- Academic hand book for last five years
- Student hand book for last five years - Syllabus and Model question papers.

The meeting was concluded with the closing remarks of Principal, and suggested the faculty to complete the above works as early as possible and co-operate one another for smooth progress of NAAC accreditation

01.	Mr. S.M. Subani	
02.	Mrs. R. Sharon Rose	Roham
03.	Mrs. J. Prameela Rani	Sh
04.	Mrs. B. Joyce	Bon
05.	Mr. Ch. Rama Rao	Ch. Ramarao
06.	Dr. J. Pratapa Reddy	Pratapa Reddy
07.	Mrs. K. Vanaja	K. Vanaja
08.	Mrs. M. Usha Rani	M. Usha
09.	Mrs. K. Vidya dhari	K. Vidya dhari
10.	Mrs. G. Anitha Bhanu	Anb
11.	Mrs. T. Adilakshmi	T. Adilakshmi
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. B. Usha Rani	B. Usha Rani
14.	Mrs. D.V. Ramana	Ramana
15.	Mrs. L. Mary Anusha	L. Mary Anusha
16.	Mrs. D. Swarana Charani Rai	D. Swarana Charani Rai
17.	Mrs. G. Radhika	Radhika



Dr. D. K. S. Reddy
Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

HOD'S MEETING

DATE

Date : 20/4/2023

Venue : Principal's Chamber

Time : 12:00 Noon

Principal & Correspondent Dr. Sr. Fatima Rani. p chaired a meeting conducted to HOD's of all departments. Principal started the meeting with an opening prayer to God Almighty invoking God's blessings upon the Management, Staff and Students.

Agenda

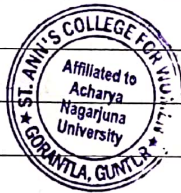
- Certificate Courses
- Bridge Courses
- Staff Grades
- Academic flexibility on Curriculum enrichment etc

Principal enlightened the faculty on the above points and guided them to go through the works for the last five years. Dr. P. L. Nardasimha Rao Prof. in. Department of MBA instructed the HOD's on

- Certificate Courses to be planned Tally-practices for B.Com Students. Multimedia for B.Sc Students Nano-Technology for Bsc Students
- Bridge Course to be planned on fundamental Concepts.
- Staff Grades in Research papers.
- Academic flexibility on Curriculum enrichment i.e. Add-on Courses to be planned/implemented etc.

The meeting was conducted with closing remarks of principal.

S.NO	Name of HOD's	Signature
1.	Mr. S.M. Subani	S. Subani
2.	Mrs. R. Sharon Rose	R. Sharon
3.	Mrs. J. paramela Rani	J. Paramela
4.	Mrs. B. Joyce	B. Joyce
5.	Mr. Ch. Rama Rao	Ch. Rama Rao
6.	Dr. J. pratapa Reddy	J. Pratapa Reddy
7.	Mrs. K. Vanaja	K. Vanaja
8.	Mrs. M. Usha Rani	M. Usha Rani
9.	Mrs. M. Vidyadhar	M. Vidyadhar
10.	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
11.	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
12.	Mrs. B. Ranjitha	B. Ranjitha
13.	Mrs. B. Usha Rani	B. Usha Rani
14.	Mrs. D.V. Ramana	D.V. Ramana
15.	Mrs. L. Mary Anusha	L. Mary Anusha
16.	Mrs. N. Kavya	N. Kavya
17.	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
18.	Mrs. G. Radhika	G. Radhika



D. B. Lakshmi
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Staff Meeting

DATE

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Venue : Conference hall, Administrative block.

Date : 26- Oct - 2021

Time : 11:00 A.M

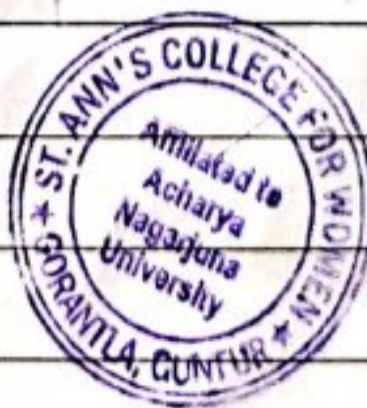
Agenda

1. Tentative programme of Silver Jubilee celebrations of College.

General staff meeting with all staff members was conducted by principal and Correspondent Dr. Sr. Fatima Rani. P on 26th October 2021 at 11:00 A.M in conference room of Administrative Block.

The meeting was started with prayer by principal Dr. Sr. Fatima Rani. P. Principal discussed the planning of tentative programmes for Silver Jubilee Celebrations that would be conducted in College on 12th March 2022.

Welcome Song and dance, Prayer Song in English and other cultural events such as Skit on effects of Covid-19 Pandemic, Skit on NCC event and karate event were discussed.



Dr. Sr. Fatima Rani
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR
26/10/2021

S.No

Name of the lecturer

Signature

01	Mrs. R. Sharon Rose	R Sharon
02	Mrs. J. Prameela Rani	J Prameela
03	Mr. Ch. Rama Rao	Ch Rama Rao
04	Dr. J. Pratapa Reddy	J Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	K. Vidyadhari
09	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
11	Mrs. B. Joyce	B. Joyce
12	Mrs. K. Swathi (on leave)	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	D. Simon
15	Mr. S.M. Subani	S.M. Subani
16	Mr. K. Ananda Kumar	K. Ananda Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. Bala Show Reddy
19	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	D.V. Ramanama
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P.L. Nara Simha Rao	P.L. Nara Simha Rao
28	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

Venue : College Seminar hall

Date : 12 - Nov - 2021

Time : 10:00 A.M

Agenda

1. NAAC Mentor Team Visit.
2. Updation of files and registers.

Principal and correspondent staff meeting with all staff members and office staff on 12th November 2021 at 10:00 A.M in college Seminar hall. It was started with Bible reading followed by prayer invoking god's wisdom for the proposed NAAC Mentor Team Visit.

Principal Dr. Sr. Fatima Rani.P informed about a NAAC Mentor Team Visit with peer team from Andhra Loyola Institute, Vijayawada and St. Ann's Colleges of Hyderabad and Narasaraopet the purpose of the visit was to suggest to visit the college and help the staff members to update themselves with proper NAAC process.

Principal instructed all the staff members of teaching, non-teaching and office to update the Files and Registers as per the list sent by Hyderabad Academic Education Board.



Dr. Sr. Fatima Rani.P
12/11/2021

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

DATE

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S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	R. Sharon
02	Mrs. J. Prameela Rani	J. Prameela
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	Dr. J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhar	K. Vidyadhar
09	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
11	Mrs. B. Joyce	B. Joyce
12	Mrs. K. Swathi (on leave)	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	D. Simon
15	Mr. S.M. Subani	S.M. Subani
16	Mr. K. Ananada Kumar	K. Ananada Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. Bala Show Reddy
19	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	D.V. Ramanama
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
28	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

DATE

Venue : Statistics Lab.
Date : 15 - December - 2021
Time : 3:00 P.M

Agenda

1. Preparation for NAAC Mentor Visit.

The general staff meeting with all staff members and office administrators and staff was conducted by Principal and Correspondent Dr. Sr. Fatima Rani. P on 15th December 2021 at 3:00 P.M in Statistics lab.

It was started with prayer offered by Principal and Correspondent Dr. Sr. Fatima Rani. P. A time schedule to all the departments to verify and absolved the Files and Registers by the NAAC Mentor Team Visit was explained by Principal.

The staff were advised to prepare all the Files, Registers and Documents for the display during the Mentor Team Visit.

The Meeting ended with prayer by Sr. V.L. Jyothi, Office Administrator.



Dr. Sr. Fatima Rani. P
15/12/21
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the lecturer	signature
01	Mrs. R. Sharon Rose	R.Sharon
02	Mrs. J. Prameela Rani	J. Prameela
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	K. Vidyadhari
09	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
11	Mrs. B. Joyce	B. Joyce
12	Mrs. K. Swathi (on leave)	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	D. Simon
15	Mr. S.M. Subani	S.M. Subani
16	Mr. K. Ananada Kumar	K. Ananada Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. Bala Show Reddy
19	Mrs. B. Swarna Charani Rai	B. Swarna Charani Rai
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	D.V. Ramanama
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
28	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

DATE

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Venue : Conference to administrative block
Date : 3-Jan-2022
Time : 10:50 A.M

Agenda

1. Conduction of A.N.U Internal Practical Examinations for III B.Sc students of V semester.

Principal and Correspondent Dr. Sr. Fatima Rani.P organize the meeting to the faculty department of Physical Sciences, life sciences and computer sciences on 3rd Jan 2022 at 10:50 A.M in conference room of Administrative block. It was started with prayer by Principal invoking blessing on students to perform for practical examinations to the best of their ability.

Principal directed the faculty to complete all the practicals of Vth semester within the stipulated time and give good practice to the students. An also advise was give prepare Time-table of A.N.U Internal Practical examinations for final year B.Sc student of V semester. These examinations were commenced from 4th Jan 2022 to 7th Jan 2022.



Dr. Sr. Fatima Rani
PRINCIPAL 31/1/2022
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the lecture	Signature
01	Mrs. R. Sharon Rose	R. Sharon
02	Mrs. J. Prameela Rani	J. Prameela
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhar	K. Vidyadhar
09	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
11	Mrs. B. Jayce	B. Jayce
12	Mrs. K. Swathi	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	D. Simon
15	Mr. S.M. Subani	S.M. Subani
16	Mr. K. Ananada Kumar	K. Ananada Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. Bala Show Reddy
19	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	D.V. Ramanama
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
28	Mrs. G. Vashodhara	G. Vashodhara

Staff Meeting

DATE

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Venue : Statistics lab

Date : 5th - Feb - 2022

Time : 11:00 A.M

Agenda

1. Silver Jubilee celebrations.
2. Planning of cultural events.
3. Program list checking out.
4. Assigning of responsibilities to the faculty.

A General Staff was organized by Principal and Correspondent Dr. Sr. Fatima Rani.P with all the Teaching, Non-Teaching and Office staff members on 5th February 2022 at 11:00 A.M in Statistics lab, we discuss Silver Jubilee celebrations, Planning of cultural events and program.

A Meeting was started with Prayer by Principal and Correspondent Dr. Sr. Fatima Rani.P interceding of god's wisdom for successful conduction of Silver jubilee. The Cultural events and program were planned for Silver Jubilee celebrations that would be conducted on 12th March 2022. Choreographers for dance on national Integration, western dance, Colona Skit dance, folk dance and Solo Classical dance were planned to be invited to give good practice to the Cultural event Students.

The responsibilities and duties to all a Staff members were checked out and explain by the principal committees for Smooth Conduction of the celebrations were also

S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rase	R. Sharon
02	Mrs. J. Prameela Rani	Pr
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Suroja	G. Suroja
08	Mrs. K. Vidyadhari	K. Vidyadhari
09	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
10	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
11	Mrs. B. Joyce	B. Joyce
12	Mrs. K. Swathi	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	D. Simon
15	Mr. S. M. Subani	S. M. Subani
16	Mr. K. Ananada Kumar	K. Ananada Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. Bala Show Reddy
19	Mrs. D. Swarna Chavani Rai	D. Swarna Chavani Rai
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D. V. Ramanama	D. V. Ramanama
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
28	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

DATE

Venue : Statistical Lab
Date : 11 - Mar - 2022
Time : 11:00 A.M

Agenda

1. Spoutlining the assigned duties of faculty and works of Silver jubilee celebrations.

A General Staff meeting was conducted by Principal and Correspondent Dr. Sr. Fatima Rani.P on 11th March 2022 at 11:00 AM in statistics lab.

It was started with prayer, invoking god's for successful conduction of Silver jubilee celebrations that would be held on 12th March 2022.

Principal enquired about the progress of practice of cultural events, stage, decorations and other physical arrangements. The arrangements for dedications were also checked out.

Principal verified encoring skripts, Profiles of invited guests and display of PPT Slides on all activites of college for the past 25 days.


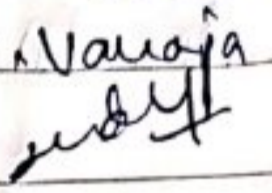
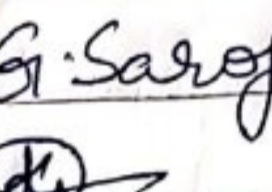
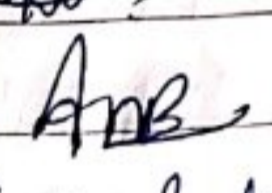
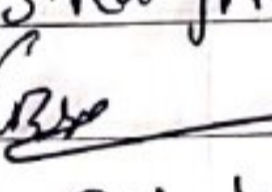
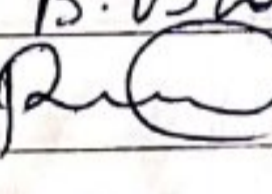

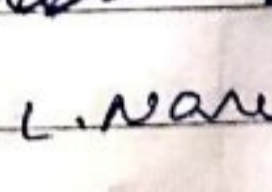
The meeting ended with a prayer by Sr.V.L Jyothi, Office administrative.



Dr. Sr. Fatima Rani.P
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR
11/3/2022

classmate

PAGE

S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	R. Sharon
02	Mrs. J. Prameela Rani	J. Prameela Rani
03	Mr. Ch. Rama Rao	
04	Dr. J. Pratapa Reddy	
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	
09	Mrs. G. Anitha Bhanu	Anitha
10	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
11	Mrs. B. Joyce	Bon
12	Mrs. K. Swathi	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S.M. Subani	Subani
16	Mr. K. Ananada Kumar	K. Ananada Kumar
17	Mrs. B. Ranjitha	B. Ranjitha
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19	Mrs. D. Swara Charani Rai	D. Swara
20	Mrs. B. Usha Rani	B. Usha Rani
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23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	
26	Mrs. G. Radhika	
27	Dr. P.L. Nara Simha Rao	P.L. Nara Simha Rao
28	Mrs. G. Vashodhara	

Staff Meeting

DATE

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Venue : Conference hall, New gnanam block.
Date : 15th - March - 2022
Time : 3:00 P.M.

Agenda

1. Preparations of Canonical Visit of Provincial Superior and team.
2. Departments visit.
3. Class room teachings.
4. Suggestions sent by the NAAC process academic education board members.

A General Staff meeting was conducted in Conference hall in new gnanam block at 3:00 P.M with principal and correspondent Dr. Sr. Fatima Rani.P and all staff members of all departments. It was started with bible reading and prayer was offered by Principal Dr. Sr. Fatima Rani.P invoking god's blessing for the successful completion of canonical visit of Rev. Dr. Sr. Mary Paul Tresa, the provincial Superior and her team that would be held on 21st March 2022.

Principal had advised the faculty of all departments the updated Files and Registers maintained by departments and instructed the HOD'S to display all of them during the visit.

The faculty were advised to prepare well the class room teachings for observation provincial Superior during the Canonical visit. The minute to minute route map of provincial Superior to the departments was explained to the faculty and the teaching staff were advised to note all the

DATE

Suggestions that would be given by provincial
Superior.

The suggestions sent through E-mail were
read out by Principal Dr. Sr. Fatima Rani. P and
Dr. Sr. Candy Dikamah and advised the HOD's and
faculty of all departments, library of UG and PG
and office members to follow the guide lines and
suggestions given by the Mentor team for NAAC process.


Mrs. R. Sharon Rose, vice principal concluded the
meeting with prayer.



Dr. Sr. Fatima Rani
PRINCIPAL 18/3/2022
St. Ann's College for Women
GORANTLA, GUNTUR

DATE

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S.No	Name of the lecture	Signature
01	Mrs. R. Sharon Rose	Ridhima
02	Mrs. J. Prameela Rani	Prm
03	Mr. Ch. Rama Rao	R
04	Dr. J. Pratapa Reddy	
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	Usha
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	K. V.
09	Mrs. G. Anitha Bhanu	AB
10	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
11	Mrs. B. Joyce	Bm
12	Mrs. K. Swathi	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S. M. Subani	SKM
16	Mr. K. Ananada Kumar	K. K.
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	G. B.
19	Mrs. D. Swarna Charani Rai	D. S.
20	Mrs. B. Usha Rani	B. Usha
21	Mrs. D. V. Ramanama	D. V.
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
28	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

DATE

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Venue : Conference hall, new gnanam block.
Date : 4-Apr-2022
Time : 2:30 P.M

Agenda

1. Conduction of I & III Sem examinations from 20th April 2022 to 13th May 2022.
2. Inveigation duties and leave to be taken only with permission.
3. A.N.U VI Sem practical examinations Schedule from 25th to 29th April 2022, Submission of time-tables of practicals by all HOD'S.
4. Proposal of VI Sem Mid examinations to find students of B.Sc / B.Com from 2nd to 8th may 2022.
5. Intimation of long absentes by class incharge lectures to principal.
6. Advatisement collection for magazine by every department.
7. Continuation of preparation of NAAC process.

A General Staff meeting was conducted by Principal and Correspondent Dr. Sr. Fatima Rani. P on 4th April 2022 at 2:30 P.M at new gnanam block. It was started with prayer by Principal and Correspondent Dr. Sr. Fatima Rani. P.

Principal her advised all the faculty members to due to inveigation duties properly and the forth comin I & III A.N.U Semester examinations that well schedule from April 20th to 13th May 2022. The timing of examination is from 2:00 to 5:00 P.M. The faculty were instructed not to applied for unnessasary, but if there is urgent need. They need to take permission.

classmate

PAGE

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The HOD's of Physical Sciences, Life Sciences and Computer Sciences were instructed to prepare Practical examinations that were schedule from 25th to 29th April 2022.

The faculty were instructed completed the Syllabus in stipulated time and give revision to all the students. The incharge lectures there advised to prepare a list of long absentes and submit them to the principal. The concerned lectures were advised to stop long absentes to appear for the practicals and give less marks in practicals to the irregular students.

The Examination Committee was instructed to prepare the time-table for VI Sem Mid term examinations from 2nd week may 2022 to all B.Sc and B.Com Students. The faculty were advised prepare to the students well for the exam.

Principal advised every department to collect atleast two advertisements with cash for magazine progress. The HOD's were instructed to submit them for the end of April month. Principal advised the faculty and other staff members to continue the Preparation for NAAC process.

The meeting was concluded with prayer offered by Mrs. R. Sharon Rose, Vice principal.



D. S. Kallam
Principal
St. Ann's College for Women
GORANTLA, GUNTUR
PAGE

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DATE

S.No

Name of the lecturer

Signature

01	Mrs. R. Sharon Rose	Rohun
02	Mrs. J. Prameela Rani	Om
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	Dr. J. Pratapa Reddy
05	Mrs. M. Usha Rani	Usha
06	Mrs. G. Saroja	G. Saroja
07	Mrs. K. Vidyadhar	K. Vidyadhar
08	Mrs. G. Anitha Bhanu	Anitha
09	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
10	Mrs. B. Joyce	B. Joyce
11	Mrs. K. Swathi	K. Swathi
12	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
13	Mr. D. Simon	D. Simon
14	Mr. S. M. Subani	S. M. Subani
15	Mr. K. Ananda Kumar	K. Ananda Kumar
16	Mrs. B. Ranjitha	B. Ranjitha
17	Mr. G. Bala Show Reddy	G. Bala Show Reddy
18	Mrs. D. Suvarna Charani Rai	D. Suvarna Charani Rai
19	Mrs. B. Usha Rani	B. Usha Rani
20	Mrs. D. V. Ramanama	D. V. Ramanama
21	Mrs. P. Prameela	P. Prameela
22	Mrs. J. Durga Bhavani	J. Durga Bhavani
23	Mrs. K. Varaja	K. Varaja
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	L. Mary Anusha
26	Mrs. G. Radhika	G. Radhika
27	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
28	Mrs. G. Vashodhara	G. Vashodhara

Staff Meeting

DATE 21 05 2022

Venue : Conference Hall

Date : 21st May 2022

Principal & Correspondent Dr. Sr. Fatima Rani.P conducted a General Staff Meeting with UG & PG Staff on 21st May 2022 at 12.00 P.M in Conference Hall of New Gramam Block.

The meeting was started with Bible Reading followed by a prayer by Principal & Correspondent Dr. Sr. Fatima Rani.P invoking God's Blessings and Thanking the Almighty God for successful completion of Academic Year 2021-2022.

AGENDA

1. Summer Holidays
2. Re-opening of the College.
3. Results for MCA & MBA.
4. ANU - Examinations.
5. Admission Committee Works.
6. Magazine Committee Works.
7. NAAC Process.

The Principal declared the summer holidays to the staff as per university norms without prejudice to the schedule of UG ANU - Semester End Examinations from 23rd May 2022 to 5th June 2022. She announced the Re-opening of College for the staff for the Academic Year 2022-23 is 6th June 2022.

She also mentioned about the Commencement of classes for Second Year IV Semester is , for 1st Year - II Semester is

Principal announced the ANU Results of MBA & MCA, which was released by University on 12th May 2022. She appreciated the faculty members of Dept. of MBA & MCA for securing 100% Results in III MCA - V Semester and II MBA - III Semester Students.

The Principal had instructed all the faculty members to perform the invigilation duties promptly and if any urgent need arises they were advised to take the permission in advance with prior information to avoid disturbances in smooth conduction of ANU - VI and II Semester Examinations which were taken place from 20th May 2022 to 9th June 2022.

The Admission Committee and the faculty members were guided to take up the Admission duties very sincerely. She blessed the Teaching and Non-Teaching staff to go forward in admission work with Co-operation and Team-work.

Principal Dixter asked the members of the Magazine Committee to speed up the work. She stated that, bringing out the Magazine for the academic Year 2019-2022 becomes the prime responsibility of all the teachers. To bring it out successfully she asked to collect the advertisements with cash and were instructed to submit them for the end of May.

Principal asked the faculty members to be serious in completing the NAAC Accreditation Work. She asked the faculty members to put extra time and efforts to complete the NAAC Work.

The meeting was ended with the prayer by Mrs. B. Joyce, IQAC Co-ordinator.



Dr. S. K. Rani
21/5/2022
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of lecturer	Signature
1.	Mrs. S. M. Subani - on leave	
2.	Mrs. R. Sharm Raje	R. Sharm
3.	Mrs. J. Prameela Rani	Pr
4.	Mrs. Ch. Rama Rao.	Ch. Rama Rao
5.	Dr. J. Pratapa Reddy	
6.	Mrs. K. Vanaja	
7.	Mrs. M. Usha Rani	M. Usha
8.	Mrs. G. Saroja	G. Saroja
9.	Mrs. K. Swati - on leave	
10.	Mrs. K. Vidyadhani	K. Vidyadhani
11.	Mrs. G. Anitha Bharu	Anitha Bharu
12.	Mrs. I. Adi Lakshmi	I. Adi Lakshmi
13.	Mrs. B. Ranjitha.	B. Ranjitha
14.	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai

DATE

S.No	Name of the Lecturer	Signature
15	Mrs. B. Usha Rani	B. Usha Rani
16	Mrs. D. V. Romana	D. V. Romana
17	Mr. G. Bala Showreddy	G. Bala Showreddy
18	Miss. K. Sumitha	K. Sumitha
19	Mr. G. Sailaja	G. Sailaja
20	Mrs. G. Radhika	G. Radhika
21	Mr. P. L. Nanasimha Rao	P. L. Nanasimha Rao
22	Miss. G. Santha Kumari	G. Santha Kumari
23	Mrs. K. Sandhya Rani	K. Sandhya Rani
24	Mrs. L. Pong Anusha	L. Pong Anusha
25	Mrs. N. Kavya	N. Kavya
26	Miss. P. Jaya Lakshmi	P. Jaya Lakshmi
27	Miss. G. Vani	G. Vani
28	Mrs. B. Joyce	B. Joyce
29	Mrs. M. Anjana - on Leave	M. Anjana
30	Mr. D. Simon	D. Simon
31	Mr. SK. Subani	SK. Subani
32	Mr. K. Ananda Kumar	K. Ananda Kumar
33	Mrs. V. Vani	V. Vani



Dr. B. Fatima Rani
 PRINCIPAL
 St. Ann's College for Women
 GORANTLA, GUNTUR-522 034

Staff Meeting

DATE

Venue - ~~G~~ANAM Block (Conference room)

Date - 4-7-2020

Timings - 10 AM

AGENDA

1. Continuation of Admission
2. Creation of What's app group to the Students
3. Conduction of Online classes
4. Preparation of Online time table & work lands.
5. Commencement of Semester - II Online classes to MCA & MBA Students

A Staff meeting was conducted by Principal & Correspondent Fathima Rani.P with all the faculty members of U.G & P.G at 10. Am on 4-7-2020 in Conference room at new GANAM Blocks. The meeting was started with scripture reading and Prayer. Principal Dr. Sr. Fathima Rani.P offered invoking God's Blessing and thanked God Almighty for keeping all the families of the faculty safe & healthy during the pandemic Covid-19 time.

The Admission desk duty that were started from 29-6-2020 are in continuation in the month of July too. The principal had advised the concerned faculty to follow all the preventive measures of Covid-19 while issuing the applications and counselling to the parents of 1st year U.G Courses.

The professional P.G faculty are advised to conduct II Semester Online classes to

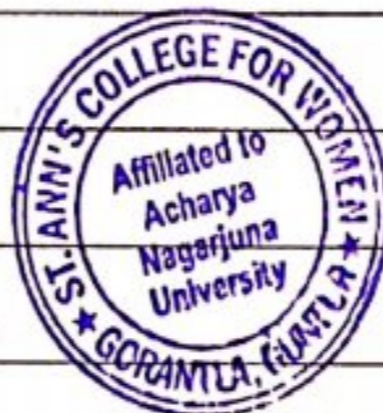
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DATE

II MBA & MCA the students through Zoom app and advice them to attended the classes regularly.

Principal had advised all HOD's of all the Departments to Create What's app groups to all II & I year groups of the U.G & P.G programme and inform the C.R's of each group to include every students phone number with their name. The online classes for 5th Semester of 3rd B.Sc & B.Com Courses had commenced from 6th July 2021 & 3rd Semester Classes to the students of 2nd B.Sc / B.Com from 7th July Onwards. The Online Classes were started with the blessing of Principal and advising all the students to Participate in Online classes without fail and also pay attention to 'the Teaching'.

The Principal had advised HOD's of all Department of Both Professional P.G & U.G Courses to prepare Online timetables for all subjects of 5th and 3rd Semester and also Online work Loads for each faculty members and Submit them to the principal.



Dr. S. Fatima, *[Signature]*
PRINCIPAL 4/7/2020
St. Ann's College for Women
GORANTLA, GUNTUR

S.No.	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	Ridhorn
02	Mrs. J. Prameela Rani	Pr
03	Mr. Ch. Rama Rao	Ch
04	Dr. J. Pratap Reddy	JPR
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. P. Rajeswari	P. Rajeswari
07	Mrs. M. Usha Rani	Usha
08	Mrs. G. Suroja	G. Suroja
09	Mrs. K. Vidyahari	K. V
10	Mrs. P. Sandhya	P. Sandhya
11	Mrs. M. P. Praveena	P. Praveena
12	Mrs. G. Anitha Bhanu	AMB
13	Mrs. T. Adilakshmi	T. Adilakshmi
14	Sr. Margaret Priyanka	Sr. Margaret Priyanka
15	Mrs. B. Joyce	Bm
16	Mrs. K. Swathi	K. Swathi
17	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
18	Mr. D. Simon	Simon
19	Mrs. D. Sandhya Rani	D. Sandhya Rani
20	Mr. S. M. Subani	S. M. Subani
21	Mrs. M. Anjana Devi	M. Anjana Devi
22	Mr. K. Anand Kumar	K. Anand Kumar
23	Miss. P. Pujitha	P. Pujitha
24	Miss. T. Tharuni	T. Tharuni
25	Mrs. B. Ranjitha	B. Ranjitha
26	Mrs. K. Pavani	K. Pavani
27	Mr. G. Bala Show Reddy	G. Bala Show Reddy
28	Mrs. D. Anitha	D. Anitha
29	Mrs. D. Swarana Charani Rai	D. Swarana Charani Rai
30	Mrs. B. Usha Rani	B. Usha Rani
31	Mrs. P. Prameela	P. Prameela
32	Mrs. J. Durga Bhavani	J. Durga Bhavani

DATE

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S.No	Name of the lecturer	Signature
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33.	Mrs. D.V. Ramanamma	
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D.V.R.

34.	Mrs. J. Jyothi.	
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J. Jyothi

35.	Mrs. G. Radhika	
-----	-----------------	--

Radhika

36.	Dr. P.L. Narasimha Rao	
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P.L.N.

37.	Mrs. G. Yashodhara	
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Staff Meeting

DATE

Venue - Conference Room
Date - 29-9-2020
Time - 10 AM

Agenda

1. Following Safety measures of Covid-19.
2. Continuation Online classes.
3. Commencement of ANU II Semester Examinations for I MBA.

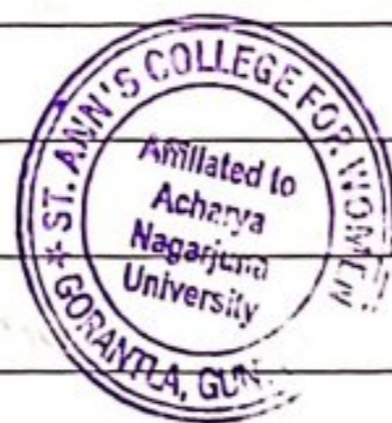
Meeting had started with Bible reading and Opening prayer was offered by Principal & Correspondent Dr. Sr. Pallima Rani P., Thanking the God Almighty for protecting all the staff members and Continuing Education process through Online mode, She invoked the Blessing of God on all the Students with wisdom & understanding the Online teaching.

The Principal had advised the Staff to follow Corona virus Safety measures to prevent the spread of pandemic Covid-19. She instructed all the faculty to take protein rich food to combat the weakness due to the viral infection & to Boost their immunity power.

Due to extension of lockdown II phase, an order was issued by the Central Government. Schools & Colleges Continued Closure but Continue the Online classes. The schools adopted Online classes made through Television.

While the colleges adopted Zoom app, Google meet links, etc. The Principal of the college advised the faculty to continue the conduction of online classes through Zoom app as per the prepared time table.

The principal had informed the faculty of professional P.G. Courses about the commencement of AND I Semester Examination for I NBA Students. The faculty are advised to prepare the students by encouraging them to have thorough revision.



Dr. S. Festina Rani
PRINCIPAL 29/9/2020
St. Ann's College for Women
GORANTLA, GUNTUR

S.No.	Name of the Lecturer	Signature
01.	Mrs. R. Sharon Rose	Rdhn
02.	Mrs. J. Prameela Rani	pm
03.	Mr. Ch. Rama Rao	Ch
04.	Dr. J. Pratapa Reddy	JPR
05.	Mrs. K. Vanaja	K. Vanaja
06.	Mrs. P. Rajeswari	P. Rajeswari
07.	Mrs. M. Usha Rani	Udy
08.	Mrs. G. Saroja	G. Saroja
09.	Mrs. K. Vickaharu	KV
10.	Mrs. P. Sandhya	P. Sandhya
11.	Mrs. M.P. Praveena	P. Praveena
12.	Mrs. G. Anitha Bhanu	AB
13.	Mrs. P. Adi Lakshmi	P. Adilakshmi
14.	Sr. Margaret Priyanka	Sr. Margaret Priyanka
15.	Mrs. B. Joyce	Bm
16.	Mrs. K. Swathi	K. Swathi
17.	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
18.	Mr. D. Simon	Simon
19.	Mrs. D. Sandhya Rani	D. Sandhya Rani
20.	Mrs. S.M. Subani	Sm
21.	Mrs. M. Anjana Devi	M. Anjana Devi
22.	Mr. K. Anand Kumar	K. A
23.	Miss. P. Pujitha	P. Pujitha
24.	Miss. T. Thani	T. Thani
25.	Mrs. B. Ranjitha	B. Ranjitha
26.	Mrs. K. Pavani	K. Pavani
27.	Mr. G. Bala Show Reddy	G. B
28.	Mrs. D. Anitha	D. Anitha
29.	Mrs. D. Swarna Charani Rai	D. L
30.	Mrs. B. Usha Rani	B. Usha Rani
31.	Mrs. D.V. Ramacamma	D. V
32.	Mrs. P. Prameela	P. Prameela

DATE

S.No.	Name of the lecturer	Signature
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33.	Mrs. J. Durga Bhavani	J. Durga Bhavani
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34.	Mrs. J. Jyothi	J. Jyothi
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35.	Mrs. G. Radhika	Radhika
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36.	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
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37.	Mrs. G. Yashodhara.	
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General Staff Meeting

DATE

Venue - Conference room

Date - 2 Jan 2021

Timings - 10 AM

AGENDA

1. Review of Completion of Syllabus
2. Admission process of MBA for non-professional Under Graduate Programme.

Principal & Correspondent Dr. Sr. Fathima Rani . P had conducted a meeting with HOD's of all Department's on 2nd Jan 2021 in Conference room. The meeting had started with Opening prayer invoking God's Blessings on all staffmembers & Students and praying for the protection from pandemic Covid 19 & giving Good health to all the staff and their families.

Principal Dr. Sr. Fathima Rani . P had reviewed the completion of syllabus for 5th Semester students by blended mode of online & offline teaching by the faculty of each Department.

Principal advised the HOD's to verify the Conduction of classes by the Concerned faculty of their Departments and to instruct them to complete the Syllabus in Stipulated time.

The HOD's are also advised to complete the principal classes if they are conducted in coming February 2021. The HOD's of 1st year U.G Courses are advised to follow Online mode of Admission as per APSTHE guidelines (Andhra Pradesh State Higher Education Council)

DATE

in given admission process of OAMDC
for non-professional Under graduate programme



Dr. S. Fatima Khan

PRINCIPAL 2/1/2021

St. Ann's College for Women
GORANTLA, GUNTUR

DATE

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S.No.	Name of the Lecturer	Signature
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01.	Mrs. R. Sharon Rose (vice principal)	Rdron.
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02.	Mrs. J. Prameela Rani (HOD)	Pr
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03.	Mrs. J. Adi Lakshmi (HOD)	J. Adi Lakshmi
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04.	Dr. J. Pratapa Reddy (HOD)	Pratapa Reddy
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05.	Mr. Ch. Rama Rao (HOD)	Ch. Rama Rao
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06.	Mrs. K. Vanaja (HOD)	K. Vanaja
-----	----------------------	-----------

07.	Mrs. P. Rajeswari (HOD)	P. Rajeswari
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08.	Mrs. M. Usha Rani (HOD)	M. Usha Rani
-----	-------------------------	--------------

09.	Mrs. K. Vidyadharu (HOD)	K. Vidyadharu
-----	--------------------------	---------------

10.	Mrs. G. Anitha Bhanu (HOD)	G. Anitha Bhanu
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11.	Mrs. B. Joyce (HOD)	B. Joyce
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12.	Mrs. G. Radhika (HOD)	G. Radhika
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Staff Meeting

DATE

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Venue - Conference meeting
Date - 18 - Feb - 2021
Timings - 10:00 AM

Agenda

1. Internal practical examination.

A Staff Meeting with HOD's of all Science departments was organized by Principal & Correspondent Dr. Sr. Fatima Rani. P on 18th February 2021 at 10:00 A.M in Conference Hall, all to discuss about conduction of internal practical examination.

The Meeting was started with Bible Reading, Principal Dr. Sr. Fatima Rani. P offered prayer in invoking God's blessings on Staff and students. She prays god for helping the college staff to complete the syllabus on time.

Because of Covid-19 Pandemic the academic year was very much disturb, but the offline classes for I, II & III UG Courses and I & II professional PG programmes, were continue from November 2020. The theory and practical classes were regularly held in offline mode and syllabus could be completed in stipulated time.

The HOD's of all Science departments (Physical and life sciences) were instructed to give proper practice for all practicals. They were instructed to prepare Time-tables without any overlapping and inconveniences
classmate

among the departments for the A.N.U Internal Practicals Examinations and submit them to the principal. The

The above practice examinations were scheduled to be conducted by the end of Feb 2021. The staff were also advised to instruct the students to submit the records of concerned subjects for verification and certification.

The meeting concluded with prayer by one of the staff members.



D. S. Fortuna
PRINCIPAL 18/2/2021
St. Ann's College for Women
GORANTLA, GUNTUR

DATE

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S.No	Name of the Lecturer	Signature
01	Mrs. R. Sharon Rose (Vice principal)	Rdhris
02	Mrs. J. Prameela Rani (HOD)	Am
03	Mrs. J. Adhi Lakshmi (HOD)	I. A. Lakshmi
04	Dr. J. Pratapa Reddy (HOD)	Dr. J. Pratapa Reddy
05	Mr. CH. Rama Rao (HOD)	R
06	Mrs. K. Vanaja (HOD)	K. Vanaja
07	Mrs. P. Rajeswari (HOD)	P. Rajeswari
08	Mrs. M. Usha Rani (HOD)	Usha
09	Mrs. K. Vidyadhar (HOD)	K. Vidyadhar
10	Mrs. G. Anitha Bhanu (HOD)	Anitha
11	Mrs. B. Joyce (HOD)	B. Joyce
12	Mrs. G. Radhika (HOD)	Radhika

Staff Meeting

DATE

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Venue : Conference Hall.

Date : 23 - April - 2021

Time : 10:00 A.M

Agenda

1. Online and offline Time-tables and work loads.
2. Commandment of classes for final and second year students of IV and VI Semesters.

The staff meeting was convened by Principal Dr. Sr. Fatima Rani. P with all the staff members of UG on 23rd April 2021 at 10:00 A.M in conference hall, all to discuss above agendas.

The Meeting was started with Bible reading followed by prayer offered principal Dr. Sr. Fatima Rani. P thanking god for the safety and security given to all the staff and students and interceding god to bless the offline and online mode teaching for VI & VII Semesters.

The principal instructed the HOD's of all the departments to prepare online and offline time-tables and work rules of all the faculty of concerned subjects and submit them to the Principal by 24th April 2021.

But due to spread of Delta-virus in the second wave of COVID-19 Pandemic the education institutions were closed due to lockdown. So, the staff were advised to continue the online classes as per the schedule in the prepare timetable for VI & VII Semesters to II & III B.Sc / B.Com students.

S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	R. Sharon
02	Mrs. J. Prameela Rani	J. Prameela
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	M. Usha Rani
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	K. Vidyadhari
09	Mrs. P. Sandhya	P. Sandhya
10	Mrs. M.P. Praveena (on leave)	P. Praveena
11	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
12	Mrs. J. Adi Lakshmi	J. Adi Lakshmi
13	Mrs. B. Joyce (on leave)	B. Joyce
14	Mrs. K. Swathi (on leave)	K. Swathi
15	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
16	Mr. D. Simon	D. Simon
17	Mr. S.M. Subani	S.M. Subani
18	Mr. K. Ananada Kumari	K. Ananada Kumari
19	Mrs. B. Ranjitha	B. Ranjitha
20	Mr. G. Bala Show Reddy	G. Bala Show Reddy
21	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
22	Mrs. B. Usha Rani	B. Usha Rani
23	Mrs. D.V. Ramanama	D.V. Ramanama
24	Mrs. P. Prameela	P. Prameela
25	Mrs. J. Durga Bhavani	J. Durga Bhavani
26	Mrs. K. Sandhya	K. Sandhya
27	Mrs. L. Mary Anusha	L. Mary Anusha
28	Mrs. G. Radhika	G. Radhika
29	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
30	Mrs. G. Yashodhara	G. Yashodhara

classmate

Staff Meeting

DATE

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Venue : Conference call, New gnanam Block.

Date : 7 - June - 2021

Time : 10:00 A.M.

Agenda

1. Result analysis of III & V semesters remedial classes for low achievers.
2. Conduction of offline classes.
3. Appreciation of 100% results.
4. Blended mood of online and offline.

A General staff meeting was conducted by Principal and Correspondent Dr. Sr. Fatima Rani. P with all staff members on 7th June 2021 at 10:00 A.M in conference call of new gnanam block.

The meeting was started with bible reading.

A prayer was made by principle princi Dr. Sr. Fatima Rani. P invoking god's blessed on staff and students and also thank the god for providing safety and security during the lockdown period due to the spread of Delta-Virus of second phase of Covid-19 Pandemic.

The results of III & V Semesters of II & III B.Sc/B.Com students was released by A.N.U in the first week of June 2021.

The staff were advised through what's up message to the staff meeting with the result analysis report of III & V semesters of II & III B.Sc & B.Com courses. The HOD's were asked to submit the same to the principal on 7th June 2021. The principal appreciated the faculty and incharge lecturers who secure classmate

DATE

100% results in there concerned subjects.
Principal Dr. Sr. Fatima Rani. P suggested the faculty
to take up remedial classes either in online
or offline mode to all low achievers in
the concerned subjects.

AS the lockdown was in continuation
the staff were advised continue the offline
class of the IV & VI Semester to II & III B.Sc/
B.Com Students by online mode of teaching.



Dr. Sr. Fatima Rani
PRINCIPAL 7/6/2022
St. Ann's College for Women
GORANTLA, GUNTUR

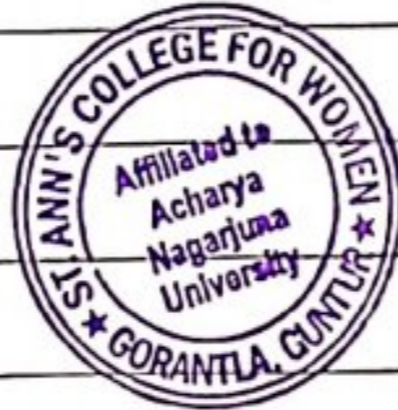
S.No	Name of the lecturer	Signature
01	MRS. R. Sharon Rose	<u>Rohina</u>
02	MRS. J. Prameela Rani	<u>Pr</u>
03	Mr. Ch. Rama Rao	<u>Ch</u>
04	Dr. J. Pratapa Reddy	<u>JPR</u>
05	MRS. K. Vanaja	K. Vanaja
06	MRS. M. Usha Rani	<u>Usha</u>
07	MRS. G. Saroja	G. Saroja
08	MRS. K. Vidyadhar	<u>KV</u>
09	MRS. G. Anitha Bhanu	<u>AB</u>
10	MRS. T. Adi Lakshmi	T. Adilakshmi
11	MRS. B. Joyce (on leave)	B. Joyce
12	MRS. K. Swathi (on leave)	K. Swathi
13	MRS. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S.M. Subani	S. Subani
16	Mr. K. Ananada Kumari	K. Ananada
17	MRS. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Show Reddy	<u>G. Bala</u>
19	MRS. D. Swarna Charani Rai	D. Swarna
20	MRS. B. Usha Rani	B. Usha
21	MRS. D. V. Ramanama	D. V. Ramanama
22	MRS. P. Prameela	P. Prameela
23	MRS. J. Durga Bhavani	J. Durga Bhavani
24	MRS. K. Sandhya	K. Sandhya
25	MRS. L. Mary Anusha	L. Mary Anusha
26	MRS. G. Radhika	G. Radhika
27	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
28	MRS. G. Yashodhara	G. Yashodhara

DATE

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and members to prepare the time table for the conduction of Mid term examinations for IV & VI Semester to II & III B.Com & B.Sc students from 14th to 17th July 2021.

The profession PG faculty of department of were instructed to prepare I M.BA students with good revision for comin A.N.U I Semester examination of I M.BA course.



Dr. S. Fatima Raza
1/7/2021
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No

Name of the lecturer

Signature

01	Mrs. R. Sharon Rose	<i>Rohini</i>
02	Mrs. J. Prameela Rani	<i>Pr</i>
03	Mr. Ch. Rama Rao	<i>R</i>
04	Dr. J. Pratapa Reddy	<i>JPR</i>
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. M. Usha Rani	<i>Usha</i>
07	Mrs. G. Saroja	G. Saroja
08	Mrs. K. Vidyadhari	<i>KV</i>
09	Mrs. G. Anitha Bhanu	<i>AB</i>
10	Mrs. J. Adi Lakshmi	P. Adilakshmi
11	Mrs. B. Joyce	<i>Bom</i>
12	Mrs. K. Swathi (on leave)	K. Swathi
13	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
14	Mr. D. Simon	Simon
15	Mr. S.M. Subani	Skumar
16	Mrs. K. Ananada Kumari	K. K. C.
17	Mrs. B. Ranjitha	B. Ranjitha
18	Mr. G. Bala Shew Reddy	<i>Ces</i>
19	Mrs. D. Swarna Charani Rai	D. L. M.
20	Mrs. B. Usha Rani	B. Usha Rani
21	Mrs. D.V. Ramanama	<i>R. V. M.</i>
22	Mrs. P. Prameela	P. Prameela
23	Mrs. J. Durga Bhavani	J. Durga Bhavani
24	Mrs. K. Sandhya	K. Sandhya
25	Mrs. L. Mary Anusha	<i>L. Mary</i>
26	Mrs. G. Radhika	<i>Radhika</i>
27	Dr. P.L. Narasimha Rao	<i>P. Narasimha Rao</i>
28	Mrs. G. Yashodhara	

Staff Meeting

DATE 05 06 2019

A meeting was convened by the Principal and Correspondent Dr. Sr. Fatima Pani, P on 5th June 2019 in College Seminar Hall at 10 A.M for UG and PG Staff members.

The meeting was started with the Scripture Reading and the Prayer asking God Almighty to shower his Blessings abundantly to fulfil our duties with good health and peace of mind throughout the Academic Year.

This is the first meeting during the Academic Year 2019 - 2020.

Agenda:

- 1) Announcements of the results for the Academic Year 2018-2019.
- 2) Instructions to the faculty members.

In her opening remarks Principal Sister quoted the lines from the Book of Proverbs and inspired the faculty members - "Search for Wisdom rather than Silver and Gold" a good name is to be chosen rather than great riches".

At the outset, Principal Sister appreciated, Congratulated and thanked the Academic and Administrative Staff - their team spirit and tiresome work for the progress of the College.

She also advised them to follow work place ethics for the smooth functioning of the college. Commitment and spirit of hardwork takes us to the peaks of success.

She urged all the staff members to work for the benefit of students. She announced the results of 2018-2019 Academic Year, The Pass Percentage for the final Year is 92%, and the second Year is 95% and for the First Year is 90%. Principal Sister asked the lecturers to take care of the backlog students and to prepare them for the Advanced Supplementary examinations to get better results.

Lecturers are asked to submit the Time-Table copies along with their work load to begin the classes from first hour of Day I.

Principal Sister advised the faculty members to submit the Teaching Diaries, Year Plans & Lesson Plan Registers to the Principal at the weekend for Verification and signatures.

Class Inchanges List is announced and Inchanges are asked to take the attendance regularly. She also announced the various Committees.

She announced the commencement of classes for final Year & second Year Degree. It is 7th June 2019, for First Year Degree it is 17th June 2019.

Principal advised the staff to plan the teaching, interaction and recapitulation for 50 minutes. She advised the lecturers to prepare the question papers by using their wisdom, knowledge and expertise.

Once again, Principal stressed on the point of completion and Revision of the syllabus.

The words of the Principal Sister inspired the Lecturers a lot. "Every tomorrow holds a promise. We get it through the hands that strive."

At the End, Principal Sister blessed all the Lecturers and wished them sound health and peace of mind to discharge their duties successfully throughout the Academic Year.



Dr. S. Festina Rani
5/1/2019

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the Lecturer	Signature
01.	Mrs. R. Sharon Rose (vice-principal)	
02.	Mrs. T. Prameela Rani (HOD)	
03.	Mr. S.M. Subani (HOD)	S.M. Subani
04.	Dr. T. Pratapa Reddy (HOD)	
05.	Mr. Ch. Rama Rao (HOD)	
06.	Mrs. K. Vanaja (HOD)	K. Vanaja
07.	Mrs. P. Rajeswari (HOD)	P. Rajeswari
08.	Mrs. M. Usha Rani (HOD)	
09.	Mrs. K. Vidyadhar (HOD)	
10.	Mrs. G. Anitha Bhanu (HOD)	
11.	Mrs. L. Adi Lakshmi (HOD)	

S.No	Name of the Lecturer	Signature
12.	Mrs. B. Joyce (HOD)	Bm
13.	Mrs. G. Saroja	G. Saroja
14.	Mrs. p. Sandhya	p. sandhya
15.	Mrs. M. p. praveena	M. p. Praveen
16.	Sr. Margaret priyanka	Sr. Margaret Priyanka
17.	Mrs. k. swathi	K. Swathi
18.	Mrs. G. vijaya lakshmi	G. Vijaya Lakshmi
19.	Mr. D. Simon	Simon
20.	Mrs. D. sandhya Rani	D. sandhya Rani
21.	Mr. S. M. Subani	S. M. Subani
22.	Mrs. M. Anjana Devi	M. Anjana Devi
23.	Mr. k. Ananada kumar	K. A
24.	Miss. p. pujitha	P. pujitha
25.	Miss. T. Jhansi	T. Jhansi
26.	Mrs. B. Ranjitha	B. Ranjitha
27.	Mrs. k. pavani	K. pavani
28.	Mrs. V. Sireeshalatha	V. Sireeshalatha
29.	Miss. G. Neelavathi	G. Neelavathi
30.	Mr. G. Bala show Reddy	G. Bala show Reddy
31.	Mrs. D. Anitha	D. Anitha
32.	Mrs. D. Swarna charani Rai	D. Swarna charani Rai
33.	Mrs. B. usha Rani	B. usha Rani
34.	Mrs. D. V. Ramanama	D. V. Ramanama
35.	Mrs. p. prameela	p. Prameela
36.	Mrs. J. Durga Bhavani	J. Durga Bhavani
37.	Mrs. G. Radhika	G. Radhika
38.	Mr. P. L. Narasimha Rao	P. L. Narasimha Rao
39.	Mrs. G. yashodhara	G. yashodhara

Staff Meeting.

DATE 04 10 2019

A meeting was convened by the Principal and Correspondent Dr. Sr. Fatima Rani P on 4th October 2019 in College Seminar Hall at 11.00 AM for the UG and PG staff members.

The meeting was started with the word of God from Holy Bible and a Prayer thanking to God Almighty, The Omnipotent who has been driving the family of St. Ann's to the right path.

Agenda:

- 1) Principal's Visit on 25th September 2019 to the Departments regarding NAAC work.
- 2) Quality in Teaching.
- 3) Teaching, Learning and Evaluation Process.

At the outset, Principal Sister thanked God Almighty who has profusely blessed our Institution and has been showing his grace on all of us to take up our daily duties with strength and wisdom.

Principal Sister stated the visit of Principal on 25th September 2019 to the departments regarding NAAC work updation. She appreciated the faculty members - their team spirit and tireless work for the progress of the college, and the updation of files and various Registers maintained by the Departments.

She also said that Approval of NAAC for appraisal of the quality is mandatory to all the colleges. The Government has made it mandatory for the colleges who have completed 6 years
classmate

after the inception. She asked the Lecturers to take up this prime responsibility along with other responsibilities. She urged the Lecturers to put extra efforts to complete this task within 8 months. In this meeting, she conveyed the Lecturers to shoulder a big venture and a noble work to get ready for NAAC recognition -

Another point she mentioned that the benchmark of any Educational Institution is its qualitative teaching. The fame of every Educational Institution depends on the quality of teaching of the faculty members. Especially classroom teaching judges the quality of the faculty members. The strength of the college is directly proportional to the Quality of Teaching.

Principal Dixon advised the Teaching faculty regarding Teaching, Learning and Evaluation Process. She also stated that this point plays a very important key aspect in NAAC Criteria. She said that as the students are the correct judges, the teaching faculty has to work with determination, dedication, self-discipline and effort.

The students are very much attracted by the creativity of the decisions. Here, she quoted the words of Beth on creativity.

"

"Creativity is vital to the development of a healthy and dynamic Personality."

At the end of the day every lecturer has to answer his or her own conscience.

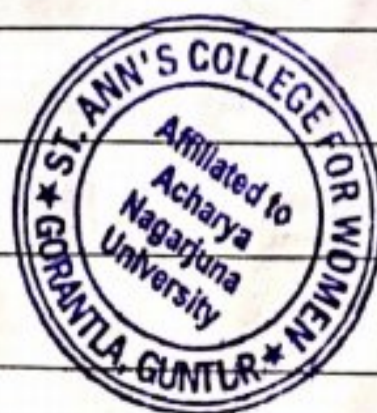
The Stake-holders have to know about our college and the students have to feel in what way our college is different from other colleges. The Lecturers have to assure the parents that the college is for "quality".

Principal Sister asked the Staff members to do their best for the welfare of the college. She also asked the Lecturers to put their efforts to continue the NAAC work without wasting time. She inspired the Lecturers by quoting Carl Sandburg on Time Management.

"Time is the coin you have in life. It is the only coin you have and you can determine how it will be spent. Be careful lest you let other people spend it for you."

She asked the Lecturers to take all these points with a positive mind and work for the common good and drive the students to the path of success.

The Staff Meeting is summed up with the unanimous agreement of the faculty members.



Dr. S. Pratima Reddy
4/10/2019
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the Lecturer	Signature
01.	Mrs. R. Sharon Rose (vice principal)	Rose
02.	Mrs. J. prameela Rani (HOD)	J. prameela Rani
03.	Mr. S.M. Subani (HOD)	S.M. Subani
04.	Dr. J. pratapa Reddy (HOD)	J. pratapa Reddy
05.	Mr. ch. Rama Rao (HOD)	ch. Rama Rao
06.	Mrs. K. Vamaja (HOD)	K. Vamaja
07.	Mrs. P. Rajeswari (HOD)	P. Rajeswari
08.	Mrs. M. Usha Rani (HOD)	M. Usha Rani
09.	Mrs. K. vidyadhari (HOD)	K. vidyadhari
10.	Mrs. P. Sandhya	P. Sandhya
11.	Mrs. G. Anitha Bharu (HOD)	G. Anitha Bharu
12.	Mrs. M. P. Praveena	M. P. Praveena
13.	Mrs. T. Adi lakshmi (HOD)	T. Adi lakshmi
14.	Sr. Margaret priyanka	Sr. Margaret Priyanka
15.	Mrs. B. Joyce. (HOD)	B. Joyce
16.	Mrs. G. Saroja	G. Saroja
17.	Mrs. K. Swathi	K. Swathi
18.	Mrs. G. vijaya lakshmi	G. Vijaya Lakshmi
19.	Mr. D. Simon	D. Simon
20.	Mrs. D. Sandhya Rani	D. Sandhya Rani
21.	Mr. S. M. Subani	S.M. Subani
22.	Mrs. M. Anjana Devi	M. Anjana Devi
23.	Mr. K. Anarada Kumar	K. Anarada Kumar
24.	Miss. P. Pujitha	P. Pujitha
25.	Miss. T. Jhansi	T. Jhansi
26.	Mrs. B. Ranjitha	B. Ranjitha
27.	Mrs. K. pavani	K. pavani
28.	Mrs. V. Sireesha Latha	V. Sireesha Latha
29.	Miss. G. Neelavathi	G. Neelavathi
30.	Mr. G. Bala Shoco Reddy	G. Bala Shoco Reddy
31.	Mrs. D. Anitha	D. Anitha

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S.No	Name of the Lecturer	Signature.
32.	Mrs. D. Swarna charani Rai	D.S.R.
33.	Mrs. B. usha Rani	B. Usha Rani
34.	Mrs. D. V. Ramarama	D.V.R.
35.	Mrs. p. prameela	P. Prameela
36.	Mrs. J. Durga Bhavani	J. Durga Bhavani
37.	Mrs. G. Radhika	G. Radhika
38.	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
39.	Mrs. G. Yaashodhara	G. Yaashodhara

Staff Meeting

DATE

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Venue - Conference Room
Date - 4 March 2020

Agenda

1. Updation of NAAC Work
2. ANU II, IV and VI Semester's end Examinations
3. Invigilation duties

Principal & Correspondent Dr. Sr. Fathima Rani. P. Conducted a with all Staff members on 4th March 2019 at 10 AM in Conference hall. The meeting was started with Bible reading followed by a prayer by Principal & Correspondent Dr. Sr. Fathima Rani. P. invoking God's Blessing and thanking Lord for successful completion of academic year 2019-2020.

All the HOD's and faculty of the Departments are advised by the principal to update all files, Documents, and Registers of NAAC work and also collect the photographs of all events of the year.

The ANU II, IV & VI Semester End Examination are going to be commenced from 5th to 29th March 2019. Nearly 800 Students of GVR & S College, Guntur and Chalapathi Degree College for Women, Guntur as the Examination Centre for ANU II, IV & VI Semester End Theory Examinations that were scheduled from 5th to 29th March 2019. For I, II & III year B.Sc & B.Com Courses. The College faculty was assigned Invigilation Duties. The principal instructed all the Staff members to perform invigilation duties. Promptly and if any urgent and need arises, thus were advised to take the

DATE

Permission in advance with prior information, to avoid any disturbances in smooth conduction of examinations. The College was allotted as the Examination Center for the Students of government College. Ponnikallu, Chalapathi Institute, Lam and BSSB College Tadikonda.



Dr. S. Fatima Rayy
4/3/2020

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the Lecturer	Signature
01	Mrs. R. Sharon Rose	Robin
02	Mrs. J. Pramela Rani	ADR
03	Mr. Ch. Rama Rao	Ch. Rama Rao
04	Dr. J. Pratapa Reddy	Dr. J. Pratapa Reddy
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. P. Rajeswari	P. Rajeswari
07	Mrs. M. Usha Rani	M. Usha Rani
08	Mrs. G. Saroja	G. Saroja
09	Mrs. K. Vidyahari	K. Vidyahari
10	Mrs. P. Sandhya	P. Sandhya
11	Mrs. M. P. Praveena	M. P. Praveena
12	Mrs. G. Anitha Bhanu	G. Anitha Bhanu
13	Mrs. I. Adi Lakshmi	I. Adi Lakshmi
14	Sr. Margaret Priyanka	Sr. Margaret Priyanka
15	Mrs. B. Joyce	B. Joyce
16	Mrs. K. Swathi	K. Swathi
17	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
18	Mr. D. Simon	D. Simon
19	Mrs. D. Sandhya Rani	D. Sandhya Rani
20	Mrs. M. Subani	M. Subani
21	Mrs. M. Anjana Devi	M. Anjana Devi
22	Mr. K. Ananada Kumar	K. Ananada Kumar
23	Miss. P. Pujitha	P. Pujitha
24	Miss. T. Jhansi	T. Jhansi
25	Mrs. B. Ranjitha	B. Ranjitha
26	Mrs. K. Pavani	K. Pavani
27	Mrs. V. Sireesha Latha	V. Sireesha Latha
28	Miss. G. Neelavathi	G. Neelavathi
29	Mr. G. Bala Shau Reddy	G. Bala Shau Reddy
30	Mrs. D. Anitha	D. Anitha
31	Mrs. D. Swarna Charani Rai	D. Swarna Charani Rai
32	Mrs. B. Usha Rani	B. Usha Rani

DATE

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S.No.	Name of the lecturer	Signature
33	Mrs. D.V. Ramanama	P.V. R.
34	Mrs. P. Prameela	P. Prameela
35	Mrs. J. Durga Bhavani	J. Durga Bhavani
36	Mrs. G. Radhika	G. Radhika
37	Dr. P.L. Narasimha Rao	P.L. Narasimha Rao
38	Mrs. G. Yashodhara	G. Yashodhara

Staff Meeting

DATE

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Venue - Conference Room

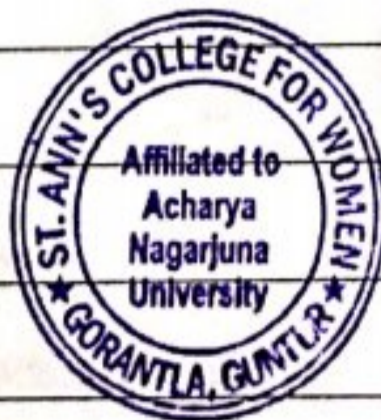
Date - 20 - March - 2020

Principal and Correspondent Dr. Sr. Fathima Rani, P Conducted an urgent meeting for all the Staff members in Conference room at 3pm on 20th March 2020. The Government of India has imposed Janata Curfew on 22 March 2020. in Connection with pandemic Covid-19 Situation.

There fore, Principal of College declared holidays from 20th March 2020. But from the next day onwards a Complete lockdown of all Educational Institutions and Corporate Offices was issued.

The Staff are advised to Continue The Updation of files of NAAC as "WORK FROM HOME".

20/03/2020



Dr. Sr. Fathima Rani
20/3/2020

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the lecturer	Signature
01	Mrs. R. Sharon Rose	Rohun
02	Mrs. J. Prameela Rani	Pr
03	Mr. Ch. Rama Rao	R
04	Dr. J. Pratapa Reddy	JPR
05	Mrs. K. Vanaja	K. Vanaja
06	Mrs. P. Rajeswari	P. Rajeswari
07	Mrs. M. Usha Rani	Udy
08	Mrs. G. Saroja	G. Saroja
09	Mrs. K. Vidyadhar	KV
10	Mrs. P. Sandhya	P. Sandhya
11	Mrs. M. P. Praveena	P. Praveena
12	Mrs. G. Anitha Bhanu	AMB
13	Mrs. T. Adi Lakshmi	T. Adi Lakshmi
14	Sr. Margaret Priyanka	Sr. Margaret Priyanka
15	Mrs. B. Joyce	B. Joyce
16	Mrs. K. Swathi	K. Swathi
17	Mr. D. Simon	Simon
18	Mrs. D. Sandhya Rani	D. Sandhya Rani
19	Mr. S. M. Subani	SKM
20	Mrs. M. Anjana Devi	M. Anjana Devi
21	Mr. K. Anand Kumar	K. Anand Kumar
22	Miss. P. Pujitha	P. Pujitha
23	Miss. T. Thansi	T. Thansi
24	Mrs. B. Ranjitha	B. Ranjitha
25	Mrs. K. Pavani	K. Pavani
26	Mrs. V. Sireesha Latha	V. Sireesha Latha
27	Miss G. Neelavathi	G. Neelavathi
28	Mr. G. Bala Show Reddy	G. Bala Show Reddy
29	Mrs. D. Anitha	D. Anitha
30	Mrs. D. Swayna Chayani Rai	D. Swayna Chayani Rai
31	Mrs. B. Usha Rani	B. Usha Rani
32	Mrs. D. V. Ramaramma	D. V. Ramaramma

S. No	Name of lecturer	Signature
33	Mrs. P. Prameela	P. Prameela
34	Mrs. Durga Bhavani	Durga Bhavani
35	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi
36	Mrs. G. Radhika	Radhika
37	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
38	Mrs. G. Yashodhara	

06/06/2018

Staff Meeting

A Staff meeting was convened by the Principal Sister Rev. Dr. Sr. Fathima Ignatius Pgaru on 06/06/2018 in the Micro-Biology Lab at 10:00 Am for the UG and PG Faculty Members.

The meeting was started with the Scripture Reading and a Prayer thanking God Almighty - the Omnipotent who has been driving the family of St. Ann's to the right path.

Agenda

- 1) Plan of action
- 2) Preparation of Time-Tables & Year Plans.
- 3) Completion of syllabus in Shpulated time
- 4) Remedial Coaching for Slow-Learners.
- 5) Reopening for First BSC, BCOM
- 6) Applying for L.O.I for the purpose of NAAC
- 7) No. of Casual Leaves.

At the outset, To attract the attention of the Faculty members, Principal Sister presented a Quotation.

"The doorstep to the temple of wisdom is a knowledge of our own ignorance".

— Benjamin Franklin.

In the beginning Principal Sister appreciated, Congratulated & thanked the Academic and Administrative Staff, their team spirit and tire some work for the progress of the College.

She Congratulated the Academic Staff and acknowledged their hard work, energy, experience, knowledge and wisdom.

Principal Sister asked the Faculty Members to prepare a plan of action, to complete the syllabus and also the activities to organise to bring out the inherent skills of the students.

She asked the Faculty Members to prepare the Time-Tables and Year plans.

She assigned the work of preparation of Time-Tables to Convener of Time-Table Committee - Mrs. R. Sharun Rose HOD Department of Commerce.

Principal Sister advised the staff members to take Remedial classes for slow learners.

She announced the Reopening for the first Year i.e; 12th June 2018.

Principal Sister asked the Faculty members to prepare the files to apply for NAAC. She also said that a L.O.I has to be prepared.

Principal Sister announced the number of casual leaves for one year. They are 15 only and they will be counted .. from January to December.

Principal Sister announced the convenors of various committees and the also the members.

Principal Sister also announced the class-exchange lectures of all the groups and years.

Principal Sister concluded the meeting by presenting an inspiring quotation from the Bible

"Happy are those whose greatest desire is to do what God requires; God will satisfy them fully

Happy are those who are merciful to others;
God will be merciful to them."

Dv L. Felicitas
PRINCIPAL 6/6/2018
St. Ann's College for Women
GORANTLA, GUNTUR.

S.No	Name of the Lecturer	Signature
1	Mrs. R. Sharon Rose	Rohas
2	Mrs. J. Prameela Rani	Don
3	Mrs. S.M. Subani	

S.No	Name of the Lecturer	Signature
21	Mr. S. H. Subani-Commerce	S. H. Subani
22	Mrs. M. Anjana Devi	M. Anjana Devi
23	Mr. K. Ananda Kumar	K. Anand Kumar
24	Mrs. P. Pujitha	P. Pujitha
25	Mrs. T. Thangai	T. Thangai
26	Mrs. S. Srinisha	S. Srinisha
27	Mr. G. Bala Show Reddy	G. Bala Show Reddy
28	Mrs. D. Anitha	D. Anitha
29	Mrs. D. Swarna Charani	D. Swarna Charani
30	Mrs. B. Usha Rani	B. Usha Rani
31	Mrs. D. V. Ramaswami	D. V. Ramaswami
32	Mrs. S. Hima Bindu	S. Hima Bindu
33	Dr. P. L. Narasimha Rao	P. L. Narasimha Rao
34	Mrs. G. Yasodhara	G. Yasodhara
35	Mrs. G. Radhika	G. Radhika
36	Mrs. G. Sailaja	G. Sailaja

30/03/2018

Staff Meeting

A meeting was convened by the Principal Sister - Rev. Dr. Sr. Fathima Ignatius, P. on 30/03/2018 in Seminar Hall at 11.00 a.m for the UG and PG faculty members.

The meeting was started with the scripture reading and a prayer thanking to Almighty God.

Agenda

1. Awareness on N.A.A.C Accreditation

At the outset, Principal Sister whole heartedly welcomed the Head of the departments of UG and PG.

In the brief introduction, she said that Approval of NAAC for the appraisal of the quality is mandatory to all colleges. The Government has made it mandatory for the colleges who have completed 6 years after the inception.

She asked the Lecturers to take up this prime responsibility along with

Other responsibilities.

Sister also mentioned about the visit to St. Ann's Autonomous College for Women, Mehidipatnam, Hyderabad to get the detailed information regarding NAAC Process.

Mrs. B. Joyce, IQAC Co-ordinator who visited St. Ann's College in Hyderabad along with the HOD's - presented the report using PPT about the entire NAAC Accreditation Process with Seven criteria. Dr. P. L. Narasimha Rao gave hints to the lecturers to prepare different files for the inspection of NAAC.

Principal Sister advised all the departments to make an MoU with other agencies. She advised the faculty to start the preparation during vacation. She asked the HOD's to aware the other members of the departments. She also asked them to take up the Noble work into their hearts.

She conveyed the Lecturers to shoulder a big venture and a noble work to get ready for NAAC recognition.

The staff meeting was summed up with the unanimous agreements of the lecturers.

D. L. Fatima Rani
PRINCIPAL 30/3/2018

St. Ann's College for Women
GORANTLA, GUNTUR.

S. No.	Name of the Lecturers	Signature
1.	Mrs. R. Sharon Rose	R. Sharon
2.	Mrs. J. Perameela Rani	Mr
3.	Mr. S. M. Subhani	M. Subhani
4.	Dr. J. Peratap Reddy	<u>Dr. J. Peratap Reddy</u>
5.	Mr. Ch. Rama Rao	Ch
6.	Mrs. B. Joyce	B. Joyce
7.	Mrs. K. Varaja	K. Varaja

- | | | |
|-----|-----------------------------|-----------------------|
| 8. | Mrs. P. Rajeswari | P. Rajeswari |
| 9. | Mrs. M. Usha Rani | Usha |
| 10. | Mrs. G. Saroja | G. Saroja |
| 11. | Mrs. K. Vidhyadharini | K. Vidhyadharini |
| 12. | Mrs. P. Sandhya | P. Sandhya |
| 13. | Mrs. M.P. Praveena | P. Praveena |
| 14. | Mrs. G. Anitha Bharu | Anb |
| 15. | Mrs. I. Adi Lakshmi | I. Adi Lakshmi |
| 16. | Miss B. Maha Lakshmi | B. Maha Lakshmi |
| 17. | Sr. Margaret Priyanka | Sr. Margaret Priyanka |
| 18. | Mrs. G. Vijaya Lakshmi | G. Vijaya Lakshmi |
| 19. | Mr. D. Simon | Oh |
| 20. | Mrs. D. Sandhya Rani | D. Sandhya Rani |
| 21. | Mr. S. M. Subani - Commerce | Skand |
| 22. | Mrs. M. Anjana Devi | M. Anjana Devi |
| 23. | Mr. K. Anand Kumar | K. Anand Kumar |
| 24. | Miss P. Pujitha | P. Pujitha |

25. Miss. T. Thambi
26. Mrs. S. Sivulsha
27. Mr. G. Bala Shew Reddy
28. Mrs. D. Anitha
29. Mrs. D. Swarna chalani Rai
30. Mrs. B. Usha Rani
31. Mrs. D. V. Ramanama
32. Mrs. S. Hima Bindu
33. Dr. P. L. Navasimha Rao
34. Mrs. G. Yasodhara
35. Mrs. G. Radhika
36. Mrs. G. Sailaja

T. Thambi

G. Bala

D. Anitha

D. Swarna

B. Usha Rani

D. V. Ramanama

S. Hima Bindu

P. L. Navasimha Rao

G. Yasodhara

Radhika

G. Sailaja

4/04/2019

Staff Meeting

A Staff meeting was convened by the Principal Sister - Rev. Dr. Sri. Fathima Ignatius .P on 04/04/2019, in Seminar Hall at 11.30 a.m for the UG & PG faculty members.

The meeting was started with the scripture reading and a Prayer thanking to Almighty God - The Omnipotent who has been driving the family of St. Ann's to the right path.

Agenda

- 1) Word of Appreciation
- 2) Admissions for 2019-2020.
- 3) Preparation of Time - Tables and Workloads
- 4) Casual leave.
- 5) Inspection
- 6) Punctuality and Regularity of faculty members.
- 7) Re-opening Day.
- 8) List of Committees.
- 9) List of class - Enchangers.
- 10) NAAC Accreditation.

At the outset, Principal Sister Rev. Dr. Sr. Fatima Rani, P. Welcomed the UG and PG faculty members, administrative staff and the Non-Teaching Staff whole heartedly.

She quoted the words of a famous author about Teachers, to inspire the faculty members

"A Teacher is "a Pillar of Support,
An epitome of strength,
A loving mother,
A caring friend and
A disciplinarian."

She appreciated all the HOD's and the members in all the departments regarding their completion of syllabus and their active role in accomplishing their responsibilities in completing their Internal and External Examinations in a smooth way.

Principal Sister appreciated the untiring efforts of the Non-Teaching staff regarding Examinations.

Regarding Admissions into Degree Courses for the Academic Year 2019-2020, Principal stated that, it is the 'noble duty of each and every lecturer. Every one has to work to get full strength in all the Courses.

Principal Sister said that the staff members have to attend the admission duties without fail. She asked the Role Staff members to attend the campaigning duties.

She asked the faculty members and also the Administrative staff to update the files and registers for inspection to get temporary Affiliation for the UG and PG Courses.

Principal Sister asked the Convenors of UG & PG Time-Table Committee to prepare the Time-Tables for 1st, 3rd and 5th Semesters along ^{with the} HoD's of all the Departments to prepare the work loads of each & every faculty members.

Principal Sister announced the number of casual leaves for one year. They are 15 and they will be counted from January to December.

She asked the lecturers to be punctual and regular to the college. Principal also stated that completion of syllabus within stipulated time is very important. She asked the lecturers to take extra classes from 3 pm to 4 pm to the slow learners.

Principal Sister announced the Re-opening Day of the college for the final years and the for the second years. It is 10th June 2019. and for the staff members it is 7th June 2019.

Principal Sister announced the revised list of committee members and conveners of the academic year 2019-20. She also announced the list of revised class-in-charges for the academic year 2019-20.

Principal Dixler exhorted the staff members to work dedicatedly to apply for NAAC Accreditation. She said that the first step is applying for LoI - Letter of Intent. To do this work IQAC - Internal Quality Assurance cell has to start its work with the co-operation of all the Departments working together to get the success.

The valuable points, put forth by the Principal Dixler encouraged the staff members and they were inspired to go forward with rejuvenated energy in the future.

Dr. S. S. Fathima R.
4/4/2019
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

S.No	Name of the Lecturer	Signature
1.	Mrs. R. Sharon Rose	<u>Ridhans</u>
2.	Mrs. J. Pyameela Rani	<u>PR</u>
3.	Mr. S.M. Subhani	M. subhani
4.	Dr. J. Pyatap Reddy	<u>[Signature]</u>
5.	Mr. Ch. Rama Rao	<u>R</u>
6.	Mrs. B. Joyce	<u>Bm</u>
7.	Mrs. K. Vanaja	K. Vanaja
8.	Mrs. P. Rajeswari	<u>[Signature]</u>
9.	Mrs. M. Usha Rani	<u>Udy</u>
10.	Mrs. G. Saroja	G. Saroja
11.	Mrs. K. Vidhyadhari	K. Vidhyadhari
12.	Mrs. P. Sandhya	P. Sandhya
13.	Mrs. M.P. Paraveena	P. Paraveena
14.	Mrs. G. Anitha Bhanu	<u>Ans</u>
15.	Mrs. I. Adi Lakshmi	<u>I. Adi Lakshmi</u>
16.	Mrs. B. Maha Lakshmi	B. Maha Lakshmi
17.	Dr. Margaret Priyanka	Margaret Priyanka
18.	Mrs. G. Vijaya Lakshmi	G. Vijaya Lakshmi

19. Mr. D. Simon

Sh I

20. Mrs. D. Sandhya Rani

D. Sandhya Rani

21. Mr. S. M. Subani - Commerce

Shon L.

22. Mrs. M. Anjana Devi

M. Anjana Devi

23. Mr. K. Anand Kumar

K. Anand Kumar

24. Miss. P. Pujitha

P. Pujitha

25. Miss. T. Thansi

T. Thansi

26. Mrs. S. Sivisha

S. Sivisha.

27. Mr. G. Bala Shew Reddy

G. Bala

28. Mrs. D. Anitha

D. Anitha

29. Mrs. D. Swarna Chayani Rai

D. L. ✓

30. Mrs. D. V. Rumanama

P. V. Rumanama

31. Mrs. B. Usha Rani

B. Usha Rani

32. Mrs. S. Hima Bindu

S. Hima Bindu

33. Dr. P. L. Narasimha Rao

P. L. Narasimha Rao

34. Mrs. G. Yasodhara

G. Yasodhara

35. Mrs. G. Radhika

Radhika

36. Mrs. G. Sailaja

G. Sailaja